



STUDENT HANDBOOK

2016-2017

ABSENCES/ATTENDANCE

When a child is absent for any reason, a parent or guardian should call the school. Calls may be made the night before, or in the morning before school begins on the day of the absence. Leave a message on the nurse's voicemail providing us with a short description of the symptoms/illness (i.e., stomach virus, vomiting, fever, head cold, sore throat, etc.) your child is experiencing. This is required by the New Jersey Department of Health. A call from the home on the day of absence is necessary and appreciated. It does not replace the required doctor's note to the school nurse upon his or her return to school to be considered an excused absence. Please remember that a student must be 24 hour fever and illness free before returning to school.

The Riverton School Staff takes every precaution to make sure your child is learning in a clean and safe environment. We ask that you do the same at home. If your child becomes ill, please keep him or her home from school. When to keep your child home from school:

(In compliance with the Burlington County Health Department)

- Temperature > 100.0 (must be fever free without medication for 24 hours to return to school)
- Vomiting in the last 24 hours
- Persistent coughing
- Pink eye

There is a strong relationship between attendance and academic achievement. Our students' attendance is their parents' or guardians' responsibility. Our attendance policy states that a student must be in attendance 170 days or more to be considered having successfully completed the instructional program. A waiver may be granted for special circumstances. We discourage families from planning trips that allow children to miss a full week of school. **Only two (2) "family day" absences per school year will be considered excused.** We are required to report the number of excused/unexcused absences to the State. For five or more absences, we are required to develop a plan to address the issues related to poor attendance. Students with 10 or more unexcused absences are considered truant, and we are required to refer this to the courts. A doctor's note is required for the day to be excused.

If a child has been absent due to a communicable disease, please consult the school nurse during school hours for guidelines concerning the child's return to school.

A student will be considered to have attended school for a **full day** if he/she has been present for at least 4 hours of instructional time during that school day. Therefore a student will be considered to have attended school for a full day if they:

- 1) Arrive before 10:15 a.m.
- 2) Leave after 1:15 p.m.

A student will be considered to have attended school for a **half day** if they:

- 1) Arrive after 10:15 a.m., but before 11:40 a.m. (credit for P.M.)
- 2) Leave before 1:15 p.m., but after 11:40 a.m. (credit for A.M.)

Requesting Work

Parents can request school work after the student has two (2) consecutive days absent. You do so by asking the school nurse the morning of the second day your child will be absent. The work may be picked up from 3:30-3:45 p.m. in the main office. Students may have two (2) days upon returning to school to hand in work. We will not provide school work prior to a family vacation.

School work completion schedule will be communicated by the individual teacher upon return. All requested work must be picked up and completed.

IMPORTANCE NOTICE RE: LATENESS

If a child is late for school, he or she must bring a note explaining the lateness. Children enter the building at 8:10 a.m. and must be in homeroom by 8:20 a.m. For grades 5-8, three (3) unexcused lates per marking period require a lunch detention. (The only excused late is for a doctor's appointment.) Excessive lateness (5-10) will result in further disciplinary consequences including Mt. Misery strikes in eighth grade. Students arriving late to school must be accompanied by an adult.

AFFIRMATIVE ACTION

No student enrolled in the Riverton School District shall be excluded from participation in, denied benefits of, or be subjected to discrimination in any educational program or activity of this district on the basis of race, color, creed, religion, sex, ancestry, national origin, place of residence, social or economic conditions, or nonapplicable handicap. The Affirmative Action Officer shall be responsible for planning, implementing and monitoring an Affirmative Action program with respect to school and classroom practices. Mrs. Eck is the board appointed Affirmative Action Officer for Riverton School.

A copy of a complete policy may be obtained by calling the Main Office or accessed from the District's website www.riverton.k12.nj.us.

Affirmative Action Policies:

- #2224 – Nondiscrimination/Affirmative Action*
- #3320 – Purchasing Procedures*
- #4111.1/4211.1 – Nondiscrimination/Affirmative Action*
- #4113/4213 – Assignment; Transfer (certificated & non-certificated)*
- #4113/4214 – Assignment; Transfer (certificated & non-certificated)*
- #5134 – Married/Pregnant Pupils*
- #5131.9 – Sexual Harassment of Pupils*
- #5131.9 – Sexual Harassment of Pupils Complaint Procedure (regulation)*
- #5145.4 – Equal Educational Opportunity*
- #6121 – Nondiscrimination/Affirmative Action*
- #6142.4 – Physical Education and Health*
- #6145 – Extracurricular Activities*
- #6145.1/6142.2 – Intramural Competition/Interscholastic Competition*

Sexual harassment of staff or children interferes with the learning process and will not be tolerated in the Riverton School. Harassment by board members, employees, parents, students, vendors and others doing business with the district is prohibited. Any child or staff member who has knowledge of or feels victimized by sexual harassment should immediately report his/her allegation to the affirmative action officer. Anyone else who has knowledge of or feels victimized by sexual harassment should immediately report his/her allegation to the superintendent. Individuals whose behavior is found to be in violation of this policy will be subject to appropriate sanctions as determined and imposed by the Superintendent/Board.

AHERA NOTIFICATION 40 CFR 763.93(g)(4), 40 CFR 763.84(c), 40 CFR 763.93(e)(10), 40 CFR 763.84(d)

As part of the requirements of the Federal "Asbestos Hazardous Emergency Response Act" legislation, the Riverton Elementary School has conducted an AHERA Inspection and has developed a Management Plan for Asbestos-Containing Materials. In March 2011, a required Surveillance Inspection of the Riverton Elementary School was conducted. The results of this inspection confirmed that these materials do not pose any immediate threat and will not in the foreseeable future as long as they continue to be properly maintained. The Inspection and Management Report are on file in the Board and Superintendent's offices and are available to anyone for their inspection. Please be assured that the Riverton Board of Education and administration treat the various environmental issues seriously and will continue to take every reasonable effort to provide all of the building occupants with a healthful workplace.

ANNUAL PARENT NOTICE RIGHT TO REQUEST TEACHER QUALIFICATIONS

Our school receives federal funds for Title I programs that are part of Federal Programs. Throughout the school year, we will continue to provide you with important information about this law and your child's education. You have the right to request information regarding the professional qualifications of your child's classroom teacher(s). If you request this information, the district will provide you with the following as soon as possible:

- a. If the teacher has met state licensing requirements for the grade level and subjects in which the teacher is providing instruction;*
- b. If state licensing requirements have been waived for the teacher on a temporary basis;*
- c. The type of college degree, major of the teacher, and the field of discipline for any graduate degree or certificate;*
- d. If your child is receiving Title I services from paraprofessionals and, if so, his/her qualifications.*

If you would like to request this information, please contact the main office.

ASBESTOS MANAGEMENT

In accordance with the Federal Hazardous Emergency Response Act [40 CFR Subpart E Section 763.84(c)], this is to inform you that in March, 2012, the Six-Month Periodic Surveillance was performed at the Riverton School, to update the Asbestos Management Plan of changes in the condition of asbestos-containing materials in the building. The Inspection Reports and Management Plans are now available for review to all parents, teachers, and building occupants, at no cost, between the hours of 8:00 a.m. and 3:00 p.m., Monday-Thursday in the Business Office of the Riverton School. The school may charge a reasonable cost to make copies of the Inspection Report and Plans. A request to obtain copies of the report should be made in writing and submitted to the Business Office. Any questions, problems, or concerns regarding the asbestos issue should be directed to the Business Office.

BASIC SKILLS PROGRAM

This program is available to all students who fall below certain standards set by the school in language arts and mathematics. Parents are notified when their child is in need of instructional intervention (#6142.6 Basic Skills Policy). We are fortunate to be able to offer this support to ensure all our children meet grade level expectations. All students involved will receive full copies of policies, as well as the Basic Skills Program Policy.

BEFORE-SCHOOL/AFTER-SCHOOL-PRIME TIME PROGRAM

Before School

If enrollment is adequate, the YMCA will offer before school care in our school beginning at 7:00 a.m. Please call the YMCA at (609) 543-6200 ext. 227, for details and to register.

After School

YMCA announcement:

Join the YMCA of Burlington County every day school is in session, from dismissal until 6:00 p.m. We provide a safe place, so parents can work confident their children are in capable hands. Parents will appreciate: NJ State License, convenient on-campus location, a safe environment, caring, trained and screened staff, low child-to-staff ratios, flexible enrollment options, developmentally appropriate activities, homework support, enrichment, learning and character development, and happy, healthy children. Students will enjoy: daily homework time, sports, arts and crafts, group games and activities, themed events, enrichment and learning, and character development. To register for Prime Time contact the Burlington County YMCA (856) 231-9622 Ex. 227 or download registration material at www.ymca-bc.org. A cell phone number of the care provider will be given to you as well as a way to reach them in our building.

BIKE/SCOOTER SAFETY

Bike Helmets – All students riding bikes or scooters to school must wear bike helmets. The State law states all children under seventeen (17) must wear helmets. Skateboards and motorized scooters are not permitted.

Crossing Regulations – All students must dismount their bike to cross any street. All crossing must be done with Crossing Guards.

Safety Patrol members will monitor safety requirements.

1st offense – verbal warning

2nd offense – lunch detention

3rd offense – loss of privilege of riding bike/scooter for one (1) month

4th offense – loss of privilege for the year

BOARD MEETINGS

Board meetings are held on the fourth Tuesday of the month in the Media Center at 7:00 p.m. (unless otherwise specified). All are welcome! The dates for the school years are as follows:

September 27, 2016	January 3, 2017 (Reorganization)	April 25 (Tentative)
October 25	January 24 (Tentative)	May 23 (Tentative)
November 22	February 28 (Tentative)	June 27 (Tentative)
No Board Meeting in December	March 21 (Tentative)	

BOOKS AND EQUIPMENT

The Board of Education provides textbooks, workbooks and a reasonable quantity of supplies such as paper, pencils, and crayons. Students are expected to exercise reasonable care in handling of textbooks and other school materials. If books or equipment are lost or destroyed, they are to be paid for by the student or parent.

CELL PHONES/IPODS/HAND HELD DEVICES

We understand cell phones and all other texting devices are a great means of communication between you and your child. If a student brings his/her phone/hand held device to school, it must be off and put away in their locker. Detention will be assigned if a staff member sees or hears a cell phone in the building and a parent will have to pick up the cell phone at the end of the day. During the lunch hour, cell phones are not to be out on school grounds.

CERTIFICATION AND PREPARATION OF TEACHERS AND PARAPROFESSIONALS **(Annual Notification)**

This statement will serve to give notice to the citizens of the Borough of Riverton and, especially, the parents who have children enrolled in Riverton School, that the following conditions are true:

All of the teachers who are on staff and instruct students daily in all subjects are highly qualified according to State of New Jersey requirements and have obtained full state certification as a teacher. Also, no teacher has had certification or licensure requirements waived on an emergency, temporary or provisional basis. No teacher in the district is teaching a class or course for which he or she is not properly certified or qualified to teach.

All paraprofessionals currently employed by the district are considered Highly Qualified. Each either holds a 2 or 4 year college degree or has taken and passed the Paraprofessional Assessment recommended by the State.

CHILD STUDY TEAM

The Child Study Team provides services for both regular education and special education students. The Child Study Team consists of the following: Dr. Lorna Sullivan, School Psychologist and CST Chairperson; Mrs. Lisa Rosenberg, Social Worker; Mrs. Leslie Scaramazza, Learning Disabilities Teacher/Consultant; and Ms. Lora Hellman, Speech and Language Specialist.

Child Find:

Project Child Find (1-800-322-8174) is a referral and awareness service of the New Jersey State Department of Education to help identify unserved/underserved youth birth to twenty-one years of age. If you should know of any preschool age child residing in Riverton, whose development is in question in the areas of hearing, vision, language, understanding, behavior, or motor skills, contact the Child Study Team office at (856)829-0087 ext. 160, for information about free services.

Section 504 of the Rehabilitation Act of 1973:

Section 504 is the section of the Rehabilitation Act of 1973, which applies to students with disabilities. It is a civil rights act, which protects the civil and constitutional rights of students with disabilities. Section 504 prohibits school districts, which receive federal funds from discriminating against otherwise qualified students solely on the basis of handicap. Section 504 is enforced by the US Department of Education Office for Civil Rights (OCR). Please refer to the flyer “A Parent and Staff Guide to Section 504”.

COMMUNITY COMPLAINTS AND INQUIRIES ACCORDING TO POLICY #1312

Any resident, parent or guardian in the Riverton School District has the right to present a request, suggestion, complaint or grievance concerning district personnel, the program, or the operations of the district. At the same time, the Riverton Board of Education has a duty to protect its staff from harassment. It is the intent of this policy to provide the means for judging such public complaint and grievance in a fair and impartial manner. For detailed information on the above procedure, please contact the Board Office.

CONFERENCES

Parent Conferences are scheduled for November 18-22, 2016 and February 28-March 1-2, 2017. This direct contact between home and school is most beneficial in analyzing your child’s progress and development. We strongly encourage you to participate. Parents should feel free to call the school to make a conference appointment with a teacher any time.

CROSSING GUARD HOURS

7:25 a.m. – 8:20 a.m.
3:00 p.m. – 4:00 p.m.

Early Dismissal Days

12:15 p.m. – 1:00 p.m.

Crossing Guards will be posted on the corners of Broad and Main Streets and Fourth and Main Streets. Please make sure that your child crosses only at these two locations.

DANCES/PARTIES

Dances (6th, 7th, and 8th grade) are scheduled approximately four times a school year. They are typically held in October, December, February, and April/May. Details will come home with students. There is a 6-8 grade school party/dance in December before Winter Recess. In general, celebrations are scheduled for the last period (approximately 2:15 p.m.) for students in grades K-5. Food for these celebrations is either from the approved snack list or approved by the school nurse.

DISSECTION IN GRADE 7 SCIENCE

P.L. 2005, CHAPTER 266 (C.18A:35-4.24 & C.18A:35-4.25) requires school districts to provide alternative education projects for those pupils who choose not to participate in dissection and related activities. In keeping with past tradition and following the NJ Core Curriculum Content Standards and the Common Core State

Standards, Riverton School's seventh grade students will be participating in earthworm, frog, and rat dissections as part of our life science curriculum in the upcoming weeks. Recent legislation requires all public schools to notify pupils and their parents or guardians of pupil's right to decline to dissect, incubate, capture or otherwise harm or destroy animals as part of a course of instruction. For pupils that "opt out" of these activities, an appropriate, alternative educational project will be provided. Please inform Ms. Pacione, in writing, if your child will not be participating in the class dissection. Further information can be found in Policy #6161.1 "Guidelines for Evaluation & Selection of Instructional Materials".

DROP OFF/PICK UP

Cinnaminson Street

IN THE MORNING:

- The first drop off zone (along the playground and marked with an orange sign) is for parents who will STAY IN THE DRIVER'S SEAT as the children exit the car, curb side without assistance.
- The second drop off zone will be for parents who need to get out of the car to assist their child and/or walk them to the playground.

The front door is used for parents signing children in late. Parents may not drop off at the front doors. Parents are not to enter the school building through the back or side doors.

AFTER SCHOOL:

Both drop off lanes will be temporary parking (until 3:30 p.m. only). Please use extreme caution in leaving your space.

MOST IMPORTANTLY:

- Children may not exit the car to the middle of the street. They may only load and unload on the curb side when you are in the designated lane.
- Teachers/Staff may not walk students out into the street to load.

Howard Street

IN THE MORNING AND AFTER SCHOOL:

Students are dropped off curb-side and the driver stays in the car. This is working well.

EMERGENCY ANNOUNCEMENTS

Riverton School uses Blackboard Connect to notify you of school closings or delayed openings. We may also use this system for emergencies. In most cases the contacts are the home and cell phone numbers of both parents/guardians.

A two hour delay means students report to school at 10:10 a.m. and lunch is 12:05 – 12:35 with no recess and preschool is cancelled. We will do our best to notify the 3 major television stations and KYW radio station. We will also post announcements on the website.

EQUAL OPPORTUNITY POLICY.

The Riverton Public School will undertake the necessary affirmative action to provide equal employment opportunity without regard to race, creed, color, sex, marital status, or national origin. This policy also ensures that all personnel actions, such as recruitment, selection, placement, training, promotions, transfers, terminations, disciplinary actions and all benefits and compensation are equally applied to all, including qualified persons with disabilities. (Sec.504 of the Rehabilitation Act and the Americans with Disabilities Act). The Riverton Board of Education affirms its responsibilities to ensure equal educational opportunity to all students. To meet this responsibility, the Board approved an Affirmative Action plan. Copies of this plan are available in the main office and from the Affirmative Action Officer, Mrs. Mary Ellen Eck. It is the policy of the Riverton Board of Education not to discriminate on the basis of educational disability and to promote full participation by educationally disabled persons in the school programs and activities.

EXTRA-CURRICULAR OFFERINGS & PARTICIPATION REQUIREMENTS

Extra-curricular activities are offered to all students in grades 6 through 8; younger grades are included in some activities. We offer the following: interscholastic basketball and cheerleading, intramural sports (basketball, kickball, flag football, volleyball, and soccer) and clubs (chess, newspaper, safety patrol, and student council). Activities may also include other sports, clubs, meetings, and general activities such as tournaments, day and night dances, parties, and the Variety Show. Participating students and spectators will conduct themselves in the same manner as outlined in the general discipline code. Extra-Curricular offerings are scheduled throughout the year. Students should see the teacher/supervisor for details.

Sports:

Boys Basketball (Fall/Winter) (Grades 6-8 only) practice scheduled by coaches	Mr.DiLeo (829-3230)
Girls Basketball (Fall/Winter) (Grades 6-8 only) practice scheduled by coaches	Mrs. Flanagan
Cheerleading (Fall/Winter) (Grades 6-8) practice 3 times per week + games	Mrs. Sutcliffe/Miss Pfeiffer

Intramurals (open to girls and boys based on interest):

Basketball (Fall)	Mr. McGee
Field Hockey (Fall)	Mrs. Sutcliffe
Flag Football (Fall) (Grades 6-8)	Mr. Zaun
Soccer (Winter/Spring) tentative	Mr. Zaun
Kickball (Winter/Spring) (Grades 6-8) 2 times a week	Mr. Sciarotta
Volleyball (Winter/Spring) (Grades 6-8)	Mr. McGee

Clubs:

Art Club (Grades 6-8)	Mrs. Rago
Chess Club (Oct.-Apr.) (Grades 4-8) meets bi-monthly at lunchtime	Miss Hellman
Courier Newspaper (all year) (Grades 4-8) 1 meeting per week after school	Miss Durante
Drama Club	Mrs. Parker
Safety Patrol – Grades 6-8 (Must apply and be assigned)	Mr. Sciarotta/Mr. Zaun
Scrabble (Nov.-May) (Grades 6-8) meets bi-monthly at lunchtime	Miss Hellman
Student Council (Grades 4-8) Meetings 1-2 times per month (Activities vary throughout the year)	Mrs. Walter
Visual Arts Club	Mrs. Rago

In order to participate in any activity, students must be present in school on that day for minimum of a half-day or have been absent for an excused reason other than sickness.

There are also academic, physical, attendance and disciplinary eligibility requirements identified in Policy #6145.1/6145.2 – “Intramural Competition”. Parents/Guardians of students considering basketball, cheerleading, intramural sports (flag football, basketball, kickball, soccer, volleyball) participation, please be reminded that in order for your child to play interscholastic/intramural sports in the 2015-16 school year, the law requires all students have a completed physical form before the first day of play. The physical exam must be within 365 days prior to the first day of play. **Your family doctor** needs to complete the Pre-participation Physical Examination form. Parents need to complete the Health History Questionnaire form each year. If your family does not have a medical home, please call Jaclyn Sutter, school nurse (829-0087 ext. 157) so appropriate arrangements can be made.

**FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT (FERPA)/
PROTECTION of PUPIL RIGHTS AMENDMENT (PPRA)**

Notification of Rights for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age or older (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- 1. The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.*
- 2. The right to request the amendment of the student’s education records that the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal [or appropriate official], clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.*
- 3. The right to consent to disclosures of personally identifiable information (PII) contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her*

professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

- 4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-45605.*

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Riverton School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information (PII) from your child's education records. However, Riverton School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Riverton School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;*
- The annual yearbook;*
- Honor roll or other recognition lists;*
- Graduation programs; and*
- Sports/clubs recognition lists.*

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. If you do not want Riverton School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 20, 2015.

Riverton School District has designated the following information as directory information:

- Student's name*
- Participation in officially recognized activities and sports*
- Address*
- Telephone*
- Photograph*
- Awards received*
- Grade level*

Protection of Pupil Rights Amendment (PPRA)

The protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) applies to programs that receive funding from the U.S. Department of Education (ED). PPRA is intended to protect the rights of parents and students in two ways:

- *It seeks to ensure that schools and contractors make instructional materials available for inspection by parents if those materials will be used in connection with an ED-funded survey, analysis, or evaluation in which their children participate; and*
- *It seeks to ensure that schools and contractors obtain written parental consent before minor students are required to participate in any ED-funded survey, analysis, or evaluation that reveals information concerning:*
 1. *Political affiliations;*
 2. *Mental and psychological problems potentially embarrassing to the student and his/her family;*
 3. *Sex behavior and attitudes;*
 4. *Illegal, anti-social, self-incriminating and demeaning behavior;*
 5. *Critical appraisals of other individuals with whom respondents have close family relationships;*
 6. *Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or*
 7. *Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).*

This requirement also applies to the collection, disclosure or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings.

Parents also have the right to:

1. *Receive notice and an opportunity to opt a student out of –*
 - a. *Any other protected information survey, regardless of funding;*
 - b. *Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and*
 - c. *Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.*
2. *Inspect, upon request and before administration or use –*
 - a. *Protected information surveys of students;*
 - b. *Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and*
 - c. *Instructional material used as part of the educational curriculum.*

Parents or students who believe their rights under PPRA may have been violated may file a complaint with ED by writing the Family Policy Compliance Office. Complaints must contain specific allegations of fact giving reasonable cause to believe that a violation of PPRA occurred. For additional information or technical assistance, you may call (202) 260-3387 (voice).

Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339. Or you may contact us at the following address: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-4605.

Parents Right to Know/Student Records:

Records of students attending the Riverton Public School will be available for review by the child's parent or guardian. If you would like to review your child's records, please contact the main office to make the necessary arrangements. The Superintendent will be present during the review of the records in order to be available for interpretation.

Please know under N.J.S.A. 18A:36-19A our school is required to provide copies of discipline records when transmitting pupil records to another school district.

FAMILY LIFE

The Family Life Education Program provides parents the opportunity to review the curriculum and have their children excluded from specific parts of the Health and Family Life course they find objectionable based on their religious or moral beliefs or conscience. Please know that the list of Health and Family Life units are available for your review. If, after you have completed your review of that list, you would like to see the entire curriculum, please contact the school so that we may make arrangements for your visit. At that time, if it is necessary, we will take the appropriate measures for your child to be excluded from any portion of the Health and Family Life course. Please be informed that no student may be excluded from the entire course.

FIELD TRIPS

Children are taken on field trips only with written permission from their parents/guardians. The permission slip verifies that the trip is school sponsored. At the beginning of the year we will ask parents/guardians to sign a permission slip allowing their child to participate on all walking trips that may be part of the school day. Costs associated with trips are communicated prior to each trip. If cost is an issue, students may be entitled to assistance. Please contact the school nurse or principal. Students must meet established student expectations to earn the privilege. Parent chaperones will be selected by teachers in a fair manner. Siblings may never attend the trip.

FIRE/SECURITY DRILLS/EMERGENCY PROCEDURES

1. Under State law, each school is required to hold fire drills and security drills twice each month. Children are trained to respond to a fire alarm, active shooter situation, evacuation (without alarm), bomb threat, and school lockdown.
2. During any of these drills, students and parents may not enter or exit the building. Procedures to evacuate the building, first to the blacktop and then to the Calvary Presbyterian Church on Fourth Street, are in place. We would use this plan if we needed to have the building inspected by emergency personnel in a crisis beyond a "fire drill". If it was necessary to close school, parents would be notified through our Global Connect Telephone System and students would be picked up on the Fourth Street side of the Calvary Presbyterian Church.

FRIENDS OF RIVERTON SCHOOL

Friends of Riverton School was an organization that was dedicated to raising money for capital improvements at Riverton School and increasing awareness of the school and all that it has to offer. The organization was comprised of community members with an interest in ensuring that Riverton continues to offer its children a high quality, well-rounded education. Annual fund raising events were held each year. If you are interested in restarting this initiative please contact Mrs. Eck.

GIFTED AND TALENTED

Riverton School is responsible for identifying gifted and talented students in grades Kindergarten through Eight. **The goal of our program is to identify students whose exemplary academic/intellectual potential generates needs that are beyond the scope of regular education services.**

Our SEEK program has three separate components, each designed to meet the needs of our most gifted learners at their developmental level. These programs are grades K-2, 3-5, and 6-8. All students will continue to be considered annually and can enter a program at any grade level. At the end of second and fifth grades, however, students currently receiving services at their respective levels will be reassessed, along with all their classmates and must meet the criteria for inclusion in the next level program. Once selected, students may continue in that particular program. For example, a student selected in kindergarten would automatically be included in first and second grade. At the end of second grade, they would be reassessed for the grade 3-5 program. We will continue to use multiple criteria for selecting students, including data collected over time to ensure students will not be included or excluded based on one day's performance.

Finally, students will be compared to their local peers. We have many high achievers and good students in our school. While we celebrate all of their achievements, not all of these students require supplemental services to meet their educational needs. Parents of all current second and fifth grade SEEK students will be receiving further information regarding their child when all of the data has been received. Parents of all students who meet criteria at their grade level will also be contacted. All students will be considered. If you have specific information about your child that we should be aware of, please call Dr. Lorna Sullivan and ask for a parent checklist/referral at 829-0087, ext. 160.

We view gifted education in three parts:

- I. Traditional – Open to all interested/eligible students
 - Science Fair
 - Johns Hopkins Talent Search
 - Writing Portfolios
 - After-School Enrichment
- II. Enriched (Whole School)
 - Field Trips
 - PTO and School Sponsored Assemblies
 - Chess/Scrabble Club
- III. Identified Gifted & Talented Students
- IV. Modifications in the Classroom
 - Small Group work that extends the curriculum (SEEK – Student Enrichment and Enhancement of Knowledge)

GRADES: Students in grades 3-8 use a 10-point grading scale:

100 – 98	A+	76 – 73	C
97 – 93	A	72 – 70	C-
92 – 90	A-	69 – 67	D+
89 – 87	B+	66 – 63	D
86 – 83	B	62 – 60	D-
82 – 80	B-	Below 60	F
79 – 77	C+		

Art, Music, Physical Education, Computers/Library – O, S, N

Spanish (Grades 6-8) – letter grades

Stem, Health (Grades 6-7) – letter grades

HAZARDOUS SUBSTANCES

In an effort to ensure the health and safety of all students, the Riverton School District is taking this opportunity to notify you about the hazardous chemicals being used or stored in our schools. This notification satisfies the Right-To-Know requirements of P.L. 1998, Chapter 364(C.34:5A-10 et seq.). The Riverton School District shall not use hazardous substances in or on any building or grounds at any time when children are expected to be present in the building. The exception to this is when an emergency condition exists as deemed by the Board of Education or Superintendent. Furthermore, any construction or other activities involving the use of any hazardous substance will be posted on a bulletin board in the school at least two days prior to the construction or other activity except where an emergency condition exists and prevents the two-day notice in which case the notice shall be posted as soon as practicable. Also posted on the bulletin board in the school will be the hazardous substances that may be stored at the facility at various times throughout the year, and the availability of Hazardous Substance Fact Sheets on particular substances. "Hazardous substance" is defined as any substance included on the hazardous substance list developed by the Department of Health and Senior Services pursuant to the "Worker and Community Right-To-Know Act," P.L. 1983(C.34:5A-1 et seq.). Upon request, Hazardous Substance Fact Sheets are available for those substances stored on site or that are being used. Copies of the Hazardous Substance Fact Sheets can also be obtained from all repository libraries in the state, and on the Internet at <http://www.state.nj.us/health/eoh/rtkweb/>.

HEALTH SERVICES

GENERAL: Please make the nurse aware of any medical or physical problem that your child might have. Please include the name and phone number of your doctor or clinic. The nurse will act as an intermediary between educational and medical personnel to make sure their best efforts are coordinated for the child's welfare. The school nurse gives only first aid and care to sick children. Diagnosis and treatment are to be done by a doctor or clinic. Transportation will not be provided for sick or injured children by teachers or the school nurse.

Health Insurance: In 2008. P.L. 2008, Chapter 38 was signed into law and **mandates** that all children age 18 and under have health insurance. All relevant state agencies continue to engage in outreach strategies to help families meet this requirement. The District will ask parents for health insurance information on Emergency Contact Sheets and Health cards.

N.J. Family Care provides comprehensive services for uninsured working families. These services include medical care, hospitalization, laboratory testing, x-rays, prescription drugs, mental health, dental, vision, and hearing. Eligibility for Family Care is based on family income. Please call 1-800-701-0710 for more information.

Requirements for Administration of Medication:

1. Written request and instruction from the physician on Riverton School's Medication Form.
2. Written request and consent signed by parent.
3. **Parents must bring the medicine to the nurse's office in the original container.**
4. Medication must be in the original prescription bottle properly labeled by a registered pharmacist, licensed in the state of New Jersey.
5. Teachers may **not** administer any medication to students. If medication is necessary during the course of a field trip, only parents or guardians or an assigned adult accompanying the child on the field trip may administer medication. Permission for this must be submitted to the school nurse in writing prior to the field trip.

6. **The nurse may administer an age/weight/appropriate dose of Acetaminophen (Tylenol) with written consent from the parent/guardian for the following indications:**
 - a. **Headache**
 - b. **Pain associated with cuts, scrapes, sprains, or strains**
 - c. **Throat pain**
 - d. **Fever**
 - e. **Dysmenorrhea (Menstrual cramps)**

Parents may give permission on the annual health history form.

7. Some students attending schools in New Jersey suffer from a severe, life threatening allergic reaction, called anaphylaxis. Students with a history of anaphylaxis (as documented by a physician or advanced practice nurse) may require the emergency administration of epinephrine for anaphylaxis and do not have the capability for self-administration of medication. The school nurse may designate, in consultation with the Board of Education, other employees of the school district to administer epinephrine via an auto-injector to a pupil for anaphylaxis.

Screening Tests: The following are the screening tests given throughout the school year: Physical, Scoliosis, Audiometric, Vision, Height, and Weight. Parents can be present for the examinations. Please contact the nurse if that is your choice. Parents will be notified of any problems.

Exclusions from school: Contagious diseases – Failure to present immunization records on entrance to school.

Immunization Surveillance: Kindergarten – Eighth grade: every year. Parents will be notified if records are to be updated.

Physical Education Class Medical Excuse: It shall be the policy of the Riverton School District to require students who miss more than three (3) consecutive physical education classes due to medical reasons or students who cannot participate in a specific physical education class unit, such as the physical fitness unit due to medical reasons, to supply the district with a medical exemption from a physician or appropriate member of the medical community.

SPORTS ELIGIBILITY

Student Eligibility for Sports/Activities:

1. Signed form from parent.
2. Students must maintain a passing grade in every subject.
3. Must attend school the day of the activity.
4. Assigned detentions must be attended before game/practice.
5. Students suspended from school may not participate.
6. Students who participate in sports must have physical examination done by a family physician. (See Sports Physicals in Handbook)

SPORTS PHYSICALS/SCHOOL PHYSICALS

The New Jersey State Board of Education and the New Jersey Department of Health and Senior Services requires that all students have a medical examination completed and documented on the Riverton School District Physical Examination Form, dated and signed by a medical provider. The completed form should be submitted to the school nurse. Physical examinations must be done no more than 365 days prior to entry and must state what, if any, modifications are required for full participation in the school program. The Riverton School District's Physical Examination Form is available from the school nurse's office. The school nurse will also have information/packets on New Jersey Family Care, which is affordable healthcare coverage. Students are required to have a physical examination for the following reasons:

- ❖ Entering kindergarten
- ❖ Transferring into the Riverton School District from another school
- ❖ Participation in all intramural and interscholastic sports

We advise full physicals at least one time during each developmental stage, early childhood (PS through grade 3), pre-adolescence (grades 4-6) and adolescence (grades 7-12). For participation in all intramural and interscholastic sports, the student must be examined within 365 days prior to the first day of play. Each student whose medical exam was completed more than 90 days prior to the first day of play must complete a Health History Update Form, which can be obtained from the school nurse. The school physician must acknowledge each student's physical report before the student participates. Please feel free to contact Jaclyn Sutter, our school nurse.

HOLIDAYS – RELIGIOUS

When a student is absent from school because of a religious holiday, the following rules and regulations will be followed in accordance with State law:

1. No student absent because of a religious holiday may be deprived of any award or eligibility, or opportunity to compete for such award because of such absence.
2. If a student misses a test or examination because of a religious holiday, that student must be given the right to take an alternate test or examination.
3. To be entitled to the privileges set forth, a student must present a written excuse signed by a parent or guardian.

HOMEBOUND INSTRUCTION

When a child is expected to be out of school for a long period of time due to illness – documented with a note from the child's doctor – parents may request home instruction. Home Instruction begins after a child has missed ten (10) consecutive school days. Regular education students are entitled to one hour per day. The attending physician must issue a certificate stating the nature of the illness and that the child can receive instruction without endangering his or her health.

HOMEWORK

The purpose of homework is to help students become self-directing, independent learners. Homework assignments shall support clearly defined school and classroom objectives and shall be used to reinforce and enhance school experiences. The emphasis shall be placed on the value of the assignment to the child. Assignments will vary, will require the use of a number of skills, and maintain continuity with work done at

school. Students and parents should be advised that homework and/or educational time (reading, creative writing, etc.) will be assigned on a regular basis. Teachers have different procedures for communicating assignments (homework book, e-board). This will be shared by the individual teachers.

HONOR ROLL

<u>Honor Roll Eligibility:</u>	HONORS:	A's in at least 2 major subjects; B's in others Special subjects must be A, B, or S
	HIGH HONORS:	All A's in major subjects Special subjects must be A, B, or S

*Major subjects include –STEM & Spanish I for 8th grades only.

INCLEMENT WEATHER PLAN/EMERGENCY SCHOOL CLOSING

Every effort will be made to have school open even in the event of inclement weather, except where weather conditions may prove to be potentially dangerous. A one hour or two hour delayed opening will be used whenever possible. Lunch is served on days when school opens late. If we need to change the school day due to inclement weather, you will be notified in one of the following ways:

- Our school's web site www.riverton.k12.nj.us
- Riverton School Code #703 (for KYW Radio)
- Automated Telephone Message System

Every effort will be made to contact the three major television networks. Should severe weather or emergency situations require the closing of school, we will activate our Global Connect System to reach all parents by telephone.

Details of a 1-hour delay:

School is open to students at 9:10 a.m. (including Preschool)

Lunch is regular scheduled time.

Details of 2-hour delay:

School is open to students K-8 at 10:10 a.m. Preschool will be cancelled.

Lunch is 12:05-12:35 p.m.

Dismissal remains at 3:00 p.m.

INSURANCE (SCHOOL)

School Time Student Accident Insurance is available through The Barclay Group in cooperation with Maksin Management Corp. The plan purchased provides full excess coverage for all students against accidental injury or death, while the policy is in force, during all school sponsored & supervised activities, with a \$1,000,000 limit & a two-year benefit payout period. Benefits under this "Full Excess" plan are payable after payment has been made by all other available medical expense coverage. In case of accident, the school must be notified immediately. Claim forms, available in the nurse's office, must be submitted & treatment must commence within 90 days from the date of injury.

INTERVENTION & REFERRAL SERVICES (I&RS)

Students experiencing academic and/or behavioral difficulties may be referred to the Intervention & Referral Services. This committee meets on a monthly basis and consists of members from the teaching staff, Child Study Team, nurse, and administrator. The purpose of this committee is to discuss the student's current

academic and/or behavioral difficulties and offer possible interventions and remedial strategies to alleviate such problems. If you wish to refer your child, please talk to his/her teacher.

KINDERGARTEN REGISTRATION

Any child who will turn five years old by October 1 is eligible for Kindergarten admission in September of that same year. At registration, the parent or guardian must present the child's birth certificate, immunization record, and proof of Riverton residence. Each resident will receive a physical examination and medical history form, which must be completed by the child's physician before school begins.

LEAD AND RADON SCREENING

In an effort to provide a safe environment for all students, staff, and visitors, the following tests are conducted at Riverton School on a regular basis: Lead Based Paint, Radon Screening, Lead in Water. Details are on file in the Riverton School Business Office (829-0087 Ext. 155).

LIBRARY

Lost/Damaged Library Materials

Students are expected to use library materials carefully. Three overdue notices will be sent to a student when library materials are not returned to the library on time. Should a library resource become lost or damaged, or at the fourth overdue notice, a payment request will be made to replace the item(s) and the parent/guardian will be contacted by mail. All financial obligations must be met in full or a student's report card will be held by the Superintendent.

LOCKERS

Lockers for our sixth, seventh, and eighth grade students are located on the first and third floors. All students may go to their lockers each morning before they enter their homeroom. Students may also go to their lockers before and after lunch and at the end of the school day. Students are permitted to go to their lockers during the course of the school day during scheduled times, usually after 3rd period. Students whose lockers are on the third floor may not go to them during school activities outside of the school day. Only materials, clothing, supplies, etc., pertinent to the school program, should be kept in the lockers. Students may decorate their lockers with magnets; tape will not be permitted. School lockers remain the property of the District even when used by pupils. Lockers are subject to administrative search in the interest of school safety, sanitation, discipline, enforcement of school regulations, and to search by law enforcement officials on presentation of a proper warrant.

BACKPACKS

Backpacks are not to be carried to classes. They are to be used to bring notebooks/books to and from school and should be stored inside lockers and not on the floor in the hallway. Students are required to come to class prepared. They will NOT be permitted to return to their lockers unsupervised during class. Locker times are: Before homeroom, after 3rd period (if necessary), before lunch, and after recess. Detentions will be assigned to students found at their lockers any other time. This includes students who are coming back into the building unsupervised and without permission between lunch and recess. Students returning to school at lunch need to go straight to recess. Students who fail to adhere to this rule will be assigned a lunch detention. Small purses or drawstring bags for pencils/calculators/lunch money are permitted.

LOST AND FOUND

A lost and found box is located outside the science room on the 1st floor containing clothing, lunch boxes, boots, etc. It is periodically emptied as the number of unclaimed articles mounts. Lost items such as watches, money, and jewelry are retained in the office and can be claimed there. Placing your child's name on the inside of items used/worn by your child will prevent losses.

LUNCH PROGRAM

1. Our lunch program is offered through a shared food service agreement with Cinnaminson Township School District. Students will be able to purchase a school lunch including milk for \$2.75. Students will still be permitted to buy milk separately for \$.50.
 - a. **Parents are strongly encouraged to pay for lunches in advance with a check made payable to Riverton School or online accessed through the District website.**
 - b. **All financial obligations need to be met in full or the student's report card will be held by the Superintendent.**
 - c. **Money left in the online account each year will be held for the following year.**
2. Ala carte items (snacks) will be available this school year at a cost range of \$.50 - \$1.00. Parents may **not** include snack money in their advanced payment for school lunches. **Please send snack money in an envelope with your child's full name and "snack" written on it.**
3. Students will choose their lunch selection in the morning with their classroom teacher. A menu outlining the daily choices will come home each month.
4. The Riverton Board of Education has adopted a policy – "Local Wellness/Nutrition" (Policy #3542.1) and must provide a healthy lunch. All food items will meet the state requirements for healthy foods.
5. Students leaving for lunch must be signed out in the front of the Main Office to leave for lunch.

RIVERTON SCHOOL LUNCH AND RECESS TIMES

- Kindergarten eats lunch 12:05 – 12:30
- Kindergarten recess 12:30 – 12:50

- Grades 1-3 eats lunch 12:05 – 12:30
- Grades 1-3 recess 11:40 – 12:05

- Grades 4-8 eats lunch 11:40 – 12:05
- Grade 4-5 recess 12:05 - 12:30
- Grades 6-8 recess 12:05 - 12:20
- Grades 6-8 homeroom 12:20 - 12:30

MISSION STATEMENT

Riverton School District values the uniqueness of individual students and provides a high quality education in our small and highly supportive community. Our Board of Education, administration, faculty, staff, students and their families work together to maximize growth for all students academically, emotionally, physically and socially in a safe and healthy learning environment. All of our highly qualified teachers embrace technology, critical thinking skills, and collaborative work habits supported by the New Jersey Core Curriculum Standards/Common Core State Standards to prepare students for further learning in the twenty-first century. Riverton, New Jersey, is a one square-mile town located eight miles from the Philadelphia metropolitan area. The small town atmosphere of Riverton allows children to live, grow, learn, and play in a friendly and secure environment. The Riverton Public School District consists of one school with an enrollment of less than three hundred (300) students. Families value and support the preschool through grade eight education.

MUSIC

Chorus: A Chorus program is available to all 6th, 7th, and 8th grade students. Chorus will be after school. In order to participate in the Chorus program, students must be passing all other subjects and demonstrate outstanding behavior. We look forward to another very productive year for Chorus.

N.J. CORE CONTENT CURRICULUM STANDARDS

The Board of Education, Faculty and Staff are proud of our curriculum. We work each year to ensure subject matter is aligned with the New Jersey Core Content Standards/Common Core Standards and to investigate implementation strategies to improve instruction for students at each grade level. Our students have always been prepared for High School. The State has adopted minimum requirements by content area for High School Graduation. They can be accessed at the New Jersey Department of Education's website.

OPEN PUBLIC RECORDS ACT (OPRA)

For the protection of the public interest, the Board believes that members of the community have a right to inspect, copy or examine district records, with certain exemptions as specifically described in statute. There is a cost associated with copying. Any limitations on this right shall be construed in favor of the public's right to access. The Board designates the board secretary as the custodian of district records. Requests for district records shall be submitted to the custodian in writing on the appropriate form (see Board Office). The custodian shall reply to all requests promptly and shall grant access or deny the request within seven days, provided that the record is currently available and not in storage or archived (District Records and Reports Policy #3570).

PARENT INVOLVEMENT

Title I Requirement (Basic Skills Program): Riverton Board of Education, administration, and staff firmly believe that parent involvement is an essential component of each child's education. Please look forward to notifications of meetings and activities (Policy #1230 School-Connected Organizations, Regulation #1230 Parent Involvement, Policy #5020 Role of Parents/Guardians, Policy #5124 Reporting to Parents/Guardians, Regulation #5124 School Parent Compact, Policy #6142.6 Basic Skills, and Policy #6171.3 At-Risk & Title I.).

PICTURES

- Individual pictures will be taken on Friday, October 21, 2016
- Make-up pictures will be taken on Friday, December 2, 2016
- Class group pictures will be taken Friday, January 20, 2017
- Spring pictures will be taken on Friday, April 28, 2017

PRESCHOOL PROGRAM

Riverton School is continuing a preschool program in September. While the program was initiated to meet the needs of our children with special needs, it will provide a supportive environment where students with and without disabilities can learn together. This developmentally appropriate, play-based program will address reading and mathematics readiness skills, language development, fine and gross motor skills and social skills. The curriculum will be aligned with state standards in order to prepare students for the District's kindergarten program. The program will be from 8:10-11:00 a.m. (8:10-8:30 a.m.-Student Drop-Off and 11:00 a.m.-Student Pick Up), Monday through Friday. There is no before or after school option for preschoolers. The cost for this program will be \$2,850. payable in two increments by September 2nd and December 9th. Students will be selected by lottery. You will be notified by mail of your child's status following the lottery. In the event of a delayed opening for Riverton School, the preschool will use the following schedule:

1-hour delay -Preschool reports 9:10 a.m.

2-hour delay -Preschool will be cancelled for that day

PTO Offices 2016-17

President:	Erika Johnson	856-829-1218
Vice President:	Vicki Coletti	856-303-9548
Treasurer:	Nancy Fort	856-303-0209
Secretary:	Jenny Ferroni	856-314-8303

RELEASE OF STUDENT PICTURES/ART WORK/PTO DIRECTORY

Local newspapers and television stations may be invited to cover events at Riverton School during the school year. They may take pictures or video footage of students and publish them in the newspaper or highlight them on news broadcasts. Videos or photographs of students working on projects, or participating in both public and nonpublic events may also be taken under the direction of a staff member and sent to newspapers or television stations. Participation in public events constitutes permission for videotapes or photographs of the participants to be used by or sent to newspapers or television stations. This additional release is given to provide authorization to the Riverton School District to have additional photographs taken of students for school related matters and authorize the publication of said photographs in articles, publications, **our website**, and/or videos about the school. It also gives us permission to display students' art work (with first name only) in public places. In addition, the PTO puts together a family directory, and this release allows them to print your name, address and phone number. Videos, photographs or audiotapes of students being instructed, working on projects, or participating in school activities may be taken under the direction of a staff member. The purpose of this is for instructional planning and documentation of progress and problems.

REPORT CARDS

The school year is divided into four marking periods. Teachers will notify parents at mid-marking period of marginal and/or exceptional work by their youngsters. This year, report cards will be issued on the following dates:

November 18

April 13

February 9

June 16 (or last day of school)

Our Genesis Parent Portal is available for grades 6-8. Information regarding setting up your account will be available on the first day of school.

RISK BEHAVIORS SURVEY – GRADES 7 & 8 ONLY

In an effort to implement the federal program, “Safe and Drug Free Schools”, we are often asked to provide data. This fall, students may participate in an anonymous survey that asks students questions about behaviors such as drug & alcohol use, sexual conduct, violence, and other at-risk behaviors. The survey also asks questions of a demographic nature concerning family make-up, the relationship between parents and children and use of alcohol and drugs at home. If you wish for your child to **NOT** participate, indicate in a written letter to Mr. Zaun by 9/30/16.

SAFETY PATROL

The school Safety Patrol consists of two squads of students in grades 6-8. Students interested in joining the safety patrol must complete an application process and adhere to a contract. Safeties do not take the place of adult supervision of young children on the way to and from school. Students must follow the directions of Safety Patrol Members.

All Safety Patrol Members are expected to uphold the Safety Patrol Code of Conduct and set a good example at all times. The Safety Patrol uses a point system. All members are expected to keep points in the positive throughout the year. If a member of the Safety Patrol loses **15** points at any time during the year, he/she will be removed from the squad.

Duty Times:

Morning Duty

8:00-8:10 a.m. (duty begins)

Afternoon Duty

3:00-3:10 p.m.

SAFETY PATROL GREAT ADVENTURE TRIP

Riverton School’s annual trip to Great Adventure has become a tradition to reward students. The trip is only for students who participate in Safety Patrol because this activity takes a significant amount of students’ time. The trip is planned for a school day to further encourage participation in this beneficial extracurricular activity. This day is the highlight of the year for the Safety Patrol. We will not sanction other students attending.

SCHOOL INTEGRATED PEST MANAGEMENT PLAN

The New Jersey School Integrated Pest Management Act of 2002 requires school districts to implement a school integrated pest management policy that includes an Integrated Pest Management Plan. In accordance with the requirements of the Act, the Riverton Board of Education shall ensure implementation of Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. These procedures shall be applicable to all school property in the Riverton School District. The District Coordinator will send annual notice to Parents and Staff.

SCHOOL-PARENT COMPACT

We value your role in working to help your child achieve high academic standards. The following is an outline of some of the ways you and school staff can build and maintain a partnership to share the responsibility for supporting your child's learning.

School's Responsibility:

- Provide high quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the state's student academic achievement standards
- Provide you with assistance in understanding academic achievement standards and assessments and how to monitor your child's progress
- Provide opportunities for ongoing communication between you and teachers through, at a minimum:
 - annual parent-teacher conferences
 - frequent reports regarding your child's progress
 - opportunities to talk with staff
 - volunteer in class
 - observe classroom activities

Parent's Responsibility:

- Ensure your child attends school regularly
- Encourage your child to show positive school behavior
- Review your child's homework
- Monitor television watching and encourage positive use of your child's extracurricular time
- Volunteer in your child's school and classroom if time or schedule permits
- Attend parent-teacher conferences and participate, when appropriate, in decisions relating to the education of your child

Please review this School-Parent Compact with your child. This School-Parent Compact may be discussed with you during a parent-teacher conference as it relates to your child's school progress.

SEARCH

The safety and welfare of all students depends upon the maintenance of a school environment that is free from guns and weapons. Accordingly, the Riverton School District, if deemed necessary, shall conduct searches of students and their possessions. The student's person and possessions shall be scanned with a portable metal detector operated by the Borough of Riverton Police Department. Students and their parents/guardians are notified in writing through this handbook of this policy at the commencement of each school year.

SECURITY

For the safety of all in school, we keep all doors locked all day and ask that all visitors report to the main office. At the beginning (8:10 a.m.) and end of the school day (3:00-3:10 p.m.) the doors at the alley off of Howard Street, the doors on the new playground and the doors facing Cinnaminson Street (for kindergarten) will be exits available for student use. At all other times, all doors will be locked and **EVERYONE** must enter through the front door and go to the Main Office. Please help us follow this procedure by **not** knocking on other doors to ask staff or students to let you in. No one will be permitted to use those doors during the school day. Also, when you sign your child out of school for an appointment, please be prepared to show identification. These are small steps to help us keep our children safe.

SMOKING ON SCHOOL PREMISES

Smoking, meaning all use of tobacco (cigars, cigarettes, and pipes) is barred within the district building and on school grounds 24 hours a day, 7 days a week. This includes the sidewalks around our school building.

SNACK

Students in kindergarten through third grade are permitted to bring a snack to school. Snacking in school is a morning privilege, not a requirement. Please help by making sure sugar is not the first ingredient in the treat. Our list of acceptable snacks includes:

- * any cheese
- * cracker or pretzel labeled “no peanut products”
- * animal crackers (peanut free)
- * any yogurt without topping to be added
- * popcorn/Pirate Booty
- * fruit juice
- * original/cheddar goldfish crackers
- * any fruit or vegetable
(fresh, canned, dried, fruit leather)
- * Nutri-Grain bars

If your child brings a snack that is not on the approved list, he/she will save it for lunchtime. Please help us keep our classrooms safe.

Birthday Celebrations – Students are permitted to bring non-food items in for birthday celebrations. There is also the option of donating a “Birthday Book” to the library on our website. Great ideas have included: bubbles, sidewalk chalk, tattoos, bouncy balls, stickers and smelly markers!

STAFF E-MAIL ADDRESSES

Staff e-mail addresses are available on the school website.

Rosemary Allen	rallen@riverton.k12.nj.us
Samantha Anninos	sanninos@riverton.k12.nj.us
Susan Blackwell	sblackwell@riverton.k12.nj.us
Shannon Cahill	scahill@riverton.k12.nj.us
Melissa Creagh	mcreagh@riverton.k12.nj.us
Karen Dellaratta	kdellaratta@riverton.k12.nj.us

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STATE MANDATED TESTS

PARC ASSESSMENTS (Partnership for Assessment of Readiness for College & Careers) will be administered to students in grades 3-8 in Mathematics and English Language Arts during May. A schedule will be sent home in the winter.

STATUS OF SCHOOL YEARLY PROGRESS AND PERFORMANCE REPORTING

Our school has completed a review of student performance of required state academic testing to determine if all of our students and selected student subgroups are making growth toward reaching high academic standards of proficiency. Parents can examine how the academic proficiency of our school compares to standards set by the state. Please see the school performance reports located on our school's website.

TAKE YOUR CHILD TO WORK DAY

April 27, 2017 is designated "Take Your Child to Work Day". If your child is going to participate with you, please fill out and return the appropriate form prior to April 27, 2017, which will be sent home in April. Students should have **good attendance** (less than 5 days out) to participate. **Students will be required to complete a written assignment about their experience.**

TECHNOLOGY

Computer Technology: The computer technology curriculum begins in kindergarten and continues through eighth grade. Students learn computer literacy while using the computer as an instructional tool. Students in grades K-8 spend a period in the computer lab each week using appropriate software to enrich the curriculum and learning new technology to support their learning.

Internet Acceptable Use policy: Use of the school's computers is a privilege. The responsible student will respect the school's computer hardware, software, and the use of it online services and the internet. It is unacceptable to tamper with the school's or another student's data, projects, or files. A more complete explanation of proper use of computers can be found in the school's Internet Technology Policy #6141.10, as well as on the Parent Permission Form that is sent home for signature at the start of the school year. Students who fail to comply with the policy will have access suspended, and may be liable for consequences as noted in the school's Conduct/Discipline Policy #5131, Suspension and Expulsion Policy #5114, and in Vandalism/Violence Policy #5131.5.

*Please see new legal information under Acceptable Use Policy, Student Conduct section.

TITLE IX

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681 et seq. (Title IX), and its implementing regulations, 34 C.F.R. Part 106. Title IX prohibits discrimination on the basis of sex in education programs or activities by recipients of federal financial assistance. Title IX regulations at 34 C.F.R. §106.9 require that Riverton Board of Education publish a statement that it does not discriminate on the basis of sex in the education programs or activities it operates. Riverton Board of Education does not discriminate on the basis of sex in admission to or employment in its education programs or activities. Inquiries to recipients concerning the application of Title IX and its implementing regulations may be referred to the Title IX coordinator, Mary Ellen Eck, Superintendent, Riverton School, 600 Fifth Street, Riverton, NJ 08077 or to Office for Civil Rights, New York Office, U.S. Department of Education, 75 Park Place, 14th Floor, New York, NY 10007-2146. To review policy #5154-Hate Crimes & Bias Incidents call the Riverton School Main Office (829-0087 Ext. 3) or view it on the District's website.

VISITORS

For security reasons, it is necessary for all parents and visitors to sign-in/sign-out in the Main Office. Lunches can be dropped off at the office, so the classroom need not be disturbed. Please refer all parents/visitors to the office. Cooperation with this policy is of the utmost importance for your safety and that of students.

VOICEMAIL

Our school has a voicemail system to help direct calls efficiently. You may reach the following directly:

Report Student Absent	Press 1
School Nurse	Press 2
Superintendent/Main Office	Press 3
Child Study Team/Speech	Press 4
Business/BOE Office	Press 5
School Directory	Press 6

Voicemail for you to leave messages:

FIRST FLOOR		MRS. ROSENBERG	161
MRS. GONZALEZ	151	MRS. SCARAMAZZA	158
COMPUTER LAB)	116	MR. SCIARROTTA	116
COPY ROOM	153	STORAGE ROOM	126
MS. DOUGLASS	103	DR. SULLIVAN	160
MRS. EIFERT	154	MRS. SUTCLIFFE	101
FACULTY ROOM	169	MRS. SUTTER	157
MRS. FARR	150	MR. ZAUN	124
MRS. FLANAGAN	102	SECOND FLOOR	
MRS. GIDJUNIS	155	MRS. BLACKWELL	204
KITCHEN	165	MISS DURANTE	201
MISS KNOLL	105	MISS ECKHARDT	203
MRS. LOCANTORE	106	MRS. JOHNSON	206
MISS CAHILL	108	MRS. KAREN PARK	205
MR. McDANIELS	163	MRS. HELLMAN	159
MR. MCGEE	115	THIRD FLOOR	
MRS. MILBURN	104	MS. ALLEN	302
MISS PACIONE	119	MRS. CREAGH	304
MRS. PARKER	123	MRS. KRISTIN PARK	301
MRS. PENWELL	112	MRS. McGILBERRY	305
MISS Pfeiffer	107	MRS. RAGO	306
PRIME TIME	164	MRS. WALTER	303
PTO	615		

VOLUNTEERS

We are proud to be part of a learning environment that is so rich in parent involvement. If you will be assisting as a field trip chaperone, a room parent, a classroom volunteer, a library volunteer, or a lunch volunteer, a “volunteer agreement” must be signed. Forms will be sent home with students on the first day of school and will be available throughout the year in the main office.

WALKING FIELD TRIPS

Throughout the year, classes may leave the building to walk to various locations as part of the instructional program. Your permission is necessary and will be part of the permission form sent home on the first day of school.

WORKING PAPERS

Every child between the ages of 14 and 17 wishing to become employed is required to have working papers. These papers are issued in the school office. Applicants should bring their birth certificate.

DISMISSAL PROCEDURES

DISMISSAL

Please see the District website or request from the Main Office, the full Policy #5142-“Student Safety” section on supervision at dismissal from school for pupils in grades K-8. Parents have the right to request additional supervision at dismissal from school (please see form). Proper forms will be sent home on day one. All parents must return the “End of Day Dismissal Form”.

Dismissal Plan

We are proud to be a “walking district” and want to do all we can to ensure students are safe during dismissal, after school each day including early dismissal days.

Parents must have a plan for their children in grades K-2 to meet an adult or older student. In grades 3-8, students also need a plan for getting home safely. Students may not go directly to the playgrounds without supervision.

Your child should know to walk directly home from school. Help your child develop a plan for going to and from school. Discuss who they can walk with and what neighbors or adults they can contact if they have difficulty. Review safety rules for crossing areas or railroad safety.

Preschool – Students will be dismissed from the back door at 11:00 a.m. Children will be released to a parent or designated adult by the teacher or classroom assistant.

Grade K – Students are dismissed with the teacher through the Cinnaminson Street doors at 2:55 p.m. Students will be released to an older sibling, parent or other designated adult or Prime Time staff. Please notify your child’s teacher in writing if your dismissal plans change.

Grade 1 – Students are dismissed with the teacher through the Cinnaminson Street doors at 3:00 p.m. Students will be released to an older sibling, parent or other designated adult or Prime Time staff. Please notify your child’s teacher in writing if your dismissal plans change.

Grade 2 – Students are dismissed through the playground doors at 3:00 p.m. and must meet an adult or older student. Please notify the teacher of any changes to your child’s dismissal arrangements. Teachers will follow the last child to the dismissal doors.

Grades 3-8 – Students are dismissed from their classrooms and leave through the back door at 3:00 p.m. Safeties are on duty. They are available to provide assistance and will contact an adult if there is a problem. Please let your child know if they should meet you or who they should walk home with. Students may walk to younger siblings’ classrooms or dismissal doors.

In grades 3-8, if you would prefer that your child be released directly to you or another adult, please notify us in writing. Arrangements will be made for you to meet your child in the main office, and there is a form available for this request.

After school, safeties are on duty until 3:10 p.m. Crossing Guards are on duty from 3:00 to 4:00 p.m. Crossing Guards are posted on the corners of Broad & Main Streets and Fourth & Main Streets.

If a child is not picked up at 3:00 p.m. (full day), or 12:20 p.m. (half day), they will be brought to the Main Office by the classroom teacher to make phone calls home. There are no scheduled certified staff personnel after 3:15 p.m. If no arrangements can be made, your child will be supervised by Prime Time After-School Care at the following rates: 1st incident - \$25.00; 2nd incident - \$50.00; 3rd incident - \$75.00.

12:20 Dismissal Days - Students will follow regular dismissal procedures on early dismissal days. If you need to make different plans for those days, please notify the teacher in writing. Early dismissal time is 12:20 p.m. Crossing Guards are on duty until 1:00 p.m. No after-school supervision or activities are available on these days unless you are specifically notified.

CROSSING GUARD HOURS

	7:25 a.m.	-	8:20 a.m.
	3:00 p.m.	-	4:00 p.m.
Early Dismissal Days -	12:15 p.m.	-	1:00 p.m.

Crossing Guards will be posted on the corners of Broad and Main Streets and Fourth and Main Streets.

12:20 DISMISSAL DAYS/FOUR-HOUR SCHEDULE

Certain days during the year are denoted as early dismissal on the school calendar. In order to meet state requirements, the school must remain open for four hours. Please find a copy of the four-hour schedule in this handbook. Please note that school begins at the regular established time and ends at 12:20 p.m. Lunch will not be served; however, students will be permitted to bring healthy snacks.

Students will follow regular dismissal procedures on early dismissal days. If you need to make different plans for those days, please notify the teacher in writing. Early dismissal time is 12:20 p.m. Crossing Guards are on duty until 1:00 p.m. No after-school supervision or activities are available on these days unless you are specifically notified.

EARLY DISMISSAL OF STUDENTS

Students will not be dismissed during the school day except when permission from the parents is approved by the Superintendent. For the protection of your child, the school will only release your child to a parent, guardian, or an authorized person (listed as an emergency contact person). Please report to the office when signing out your child. You may be asked to provide identification.

FREE AND REDUCED PRICE MEALS

Children who are in need will be provided with a lunch at a reduced price or at no charge. Eligibility requirements and applications for free and reduced price meals will be distributed on day one. New enrollees may pick up an application anytime.

CAFETERIA GUIDELINES

The consideration of others is achieved by following good table manners. For example:

1. Remain in your seat while eating.
 2. Talk with a quiet voice.
 3. Walk when moving from area to area.
 4. When you have completed your lunch, clean your area.
 5. Ask an adult's permission to leave the room.
- Sixth-Eighth grade students may go to lockers when announced to do so.
 - Students permitted to use the courtyard must enter through the cafeteria.
 - Drinks may be brought into the lunchroom in any type of container except glass.
 - Permission to leave the cafeteria must be received prior to leaving. When the whistle is blown, all conversation is to stop and students are to listen for directions.

PEANUT/TREE NUT FREE

We have several students with peanut/tree nut allergies; therefore, it is our intention to keep the classrooms peanut/tree nut free. Strict avoidance of peanut/nut products is the only way to prevent a life threatening allergic reaction. We are asking your assistance in providing these students with a safe learning environment.

- Party parents will be assigned at Back to School Night to help the school nurse ensure safe foods.
- approved snacks include:
 - Any cheese, any yogurt without topping to be added
 - Crackers or pretzels labeled “no peanut products”
 - Cheddar/original goldfish crackers
 - Popcorn/Pirate Booty
 - Fruit juice
 - Any fruit or vegetable (fresh, canned, dried, fruit leather)
 - Nutri-Grain bars
 - Animal crackers (peanut free)

If your child has eaten peanuts or tree nuts prior to coming to school, please make sure they thoroughly wash their hands. Peanut products are permitted in the lunchroom. There will be “peanut/tree nut-free” tables for students during both lunch periods. Each student with a peanut/tree nut allergy will have volunteer classmates to enjoy lunch with each day.

Food items may only be sent to school for the following holiday parties: Halloween, Winter Holiday Party, and Valentine’s Day. Food items must be cleared by **the classroom parent leading the party and the school nurse.**

CODE OF CONDUCT
STUDENT BEHAVIOR EXPECTATIONS
AND RESPONSIBILITIES

RIVERTON PUBLIC SCHOOL

STUDENT BEHAVIOR/CODE OF CONDUCT

Student Code of Conduct Mission Statement

The mission of the Riverton School District, in partnership with the home and community, is to provide all children with the opportunity to develop their intellectual, physical, emotional and social potential to become confident, capable, life-long learners. It is the expectation of the Board of Education, that students at all grade levels achieve the New Jersey Core Content Curriculum Standards and the New Jersey Common Core Curriculum Standards. Together, we are committed to fulfill our mission by providing the necessary resources to foster a safe, caring, supportive environment of mutual respect, communication, teamwork, and appreciation of the individual.

Purpose of the Code of Conduct

The Riverton School District Code of Conduct is based upon the goal of promoting a positive and safe atmosphere for teaching and learning that includes acceptance and mutual respect. The fundamental mission we have for our students is that they will develop the ability to manage their own behavior through a comprehensive school-wide set of strategies supporting positive behavior for all students. Students will grow to conduct themselves in a respectful manner, act appropriately, and be responsible for their own actions through the consistent, impartial, and fair implementation of the Code of Conduct. Parental and community member support is integral to achieving the goals of the Code of Conduct.

Code of Conduct Overview

The Code of Conduct establishes high expectations for our entire school community, which includes students, their families, school staff, and administration. In order to proactively create an environment that fosters behavioral success, the Riverton School District has established a consistent, district-wide approach for supporting student behavior. Our approach includes a small number of positively-stated behavior expectations across all school environments. Our behavioral expectations describe how everyone can reach for the **STARS** by putting **Safety first, Trying hard and always doing their best, Acting responsibly, Respecting themselves and others,** and **Solving problems peacefully.**

Procedures for actively teaching these behavioral expectations, as well as for encouraging and recognizing their use are also integral to our district-wide approach to positive behavior support. Procedures for discouraging and responding to rule violations are incorporated as part of our comprehensive, district-wide approach. All students will adhere to the HIB Policy. Students in grades 4-8 should also pay special attention to the Plagiarism and Copyright sections of our student handbook.

Stars Program



This year we are continuing to use our STARS/Bucket-Filling character-development program. Everyone carries an invisible bucket that holds our good thoughts and feelings. When our buckets are full, we feel happy and when our buckets are empty, we feel sad. You can fill buckets when you do and say things that are kind, considerate, caring, and respectful. You dip into buckets and remove those good feelings when you are inconsiderate, uncaring, or disrespectful.

During the 2016-2017 school year we will continue to encourage, remind, and recognize everyone's efforts to be bucket fillers at home, school, and everywhere you go.

Each classroom in grades 1-3 will have a bucket. The bucket will be filled with "tickets" whenever students are caught showing STARS/bucket filling behaviors. At the end of each week, tickets from grades 1-3 classroom buckets will be emptied into a larger bucket in the cafeteria and students' names will be chosen at random to earn a reward for being a bucket filler!

Students in grades 1-5 will also be able to earn STARS for going "above and beyond". When a student receives a STAR from a teacher, a letter will be sent home and their STAR will be added to the STARS bulletin board. STARS students will also receive a certificate with a special prize at the end of the marking period.

Students in grades 6-8 will have classroom guidance lessons with various character education themes throughout the year. In addition, whenever a 6-8th grade student is caught showing STARS/bucket filling behaviors, his/her name will be written on a STAR and placed in the box in the main office. A letter will be sent home and their STAR will be added to the STARS bulletin board. STARS students in grades 6-8 also will receive a STARS recognition reward at the end of each marking period.

Student of the Month: These nominations will be for peer-to-peer recognition of positive behaviors. Student Council will be in charge of this part of the STARS program. Nominations will only be for students in grades 4-8. Nomination forms will be completed by students and will be managed by Student Council advisor. There will be 1 Student of the Month per grade 4-8 (5 Students per month).

Procedures are in place to actively teach behavioral expectations. Scientifically based programs are assigned in grades 3-8 and we have a literature based program in K-2.

In addition to these programs, the Child Study Team may do follow-up lessons with a class or small group upon request. We will supplement the curriculum with special class projects, programs, and workshops for specific grades.

Please also see information on our S.T.A.R.S. Program in the Student Code of Conduct.



Student Responsibilities “REACH for the STARS”

In order to continue to foster a positive learning environment through clear expectations the Code of Conduct Committee (which includes students, parents, faculty, staff, and administrators) have created a rubric-based model emphasizing positive behavior support. Riverton students will reach for the STARS by putting safety first, trying hard and always doing their best, acting responsibly, respecting themselves and others, and solving problems peacefully in all school environments.

	S	T	A	R	S
	SAFETY FIRST	TRY HARD & DO YOUR BEST	ACT RESPONSIBLY	RESPECT YOURSELF & OTHERS	SOLVE PROBLEMS PEACEFULLY
Classroom & Building	<ul style="list-style-type: none"> -Keep my hands, feet, and objects to myself -Sit appropriately -Use materials (e.g. pencils, scissors, templates, etc.) appropriately -Will not have or use anything readily capable of inflicting serious bodily harm. 	<ul style="list-style-type: none"> -Be neat -Stay focused -Participate in classroom activities -Use proper English -Take my time -Refrain from profanity, derogatory, or threatening remarks -Arrive at school on time 	<ul style="list-style-type: none"> -Follow directions of adults -Do my work -Ask for help -Take care of materials -Do not bring or chew gum in school -Leave electronic games & equipment at home unless requested by an teacher 	<ul style="list-style-type: none"> -Use good manners -Treat others as I would want to be treated -Treat the belongings of others respectfully -Cooperate -Remain respectful in words & actions -Follow guidelines for appropriate dress in the handbook 	<ul style="list-style-type: none"> -Show empathy -Use my calm down strategies -Use my problem-solving strategies to find safe and fair solutions -Ask for help when needed -Report to an adult any situation where you feel another student may need help
Hallway	<ul style="list-style-type: none"> -Walk on the right side of the hallway -Walk in a straight line -Exit & enter through the correct doors 	<ul style="list-style-type: none"> -Be courteous to classrooms who are learning 	<ul style="list-style-type: none"> -Walk promptly and directly to/from your destination -Look at (but not touch) hallway displays 	<ul style="list-style-type: none"> -Keep hands and feet to myself -Walk quietly -Keep my personal space 	<ul style="list-style-type: none"> -Calmly walk and find my place in line -Use my problem-solving strategies to find safe and fair solutions
Assemblies	<ul style="list-style-type: none"> -Go to and from the assembly in an orderly manner -Sit appropriately 	<ul style="list-style-type: none"> -Be a good listener and participate appropriately 	<ul style="list-style-type: none"> -Display self-control 	<ul style="list-style-type: none"> -Be considerate of visitors and presenters as well as peers 	<ul style="list-style-type: none"> -Respect everyone’s personal space

	S	T	A	R	S
	SAFETY FIRST	TRY HARD & DO YOUR BEST	ACT RESPONSIBLY	RESPECT YOURSELF & OTHERS	SOLVE PROBLEMS PEACEFULLY
Recess	<ul style="list-style-type: none"> -Play by the rules -Use equipment appropriately and with care -Stay in assigned areas -Obey teachers & safeties on duty (this includes elimination of ball games at the teachers discretion) 	<ul style="list-style-type: none"> -Listen -Follow directions -Return equipment to correct areas 	<ul style="list-style-type: none"> -Take turns -Share -Use good sportsmanship -Stop playing upon hearing the whistle or bell -Line up quietly and wait for an adult to give instructions -Dispose of trash/litter in the proper receptacles 	<ul style="list-style-type: none"> -Keep my hands, feet, and any unkind words to myself -Respect others -Welcome and include everyone -Respect the property owners surrounding the school 	<ul style="list-style-type: none"> -Use my problem-solving strategies to find safe and fair solutions -Immediately report problems I cannot solve to an adult
Lunch	<ul style="list-style-type: none"> -Keep my hands, feet, and objects to myself -Walk at all times -Let an adult know when I have a spill -Sit appropriately with my feet under the table -Eat only my food -Take an assigned seat until called for lunch/milk 	<ul style="list-style-type: none"> -Stay in my seat and raise my hand -Use my inside voice -Use good manners at all times 	<ul style="list-style-type: none"> -Keep my area clean -Make sure all my trash is in the proper recycle or trash can -Pay for what I take -Line up quietly and wait for an adult to give me instructions -Follow directions of adults in charge -Request permission to use the bathroom before leaving lunchroom 	<ul style="list-style-type: none"> -Respect others -Keep my hands, feet and any unkind words to myself -Say please and thank you-be polite! -Offer help to others -Talk quietly 	<ul style="list-style-type: none"> -Show empathy -Use my calm down strategies -Use my problem-solving strategies to find safe and fair solutions -Respect everyone's personal space
Field Trips	<ul style="list-style-type: none"> -Stay with my group -Follow directions of all group leaders 	<ul style="list-style-type: none"> -Be an active participant in the learning experience 	<ul style="list-style-type: none"> -Proudly represent my school through my good choices 	<ul style="list-style-type: none"> -Allow others to share equally in the experience 	<ul style="list-style-type: none"> -Work with the leader and my peers to make choices that benefit the group

	S	T	A	R	S
	SAFETY FIRST	TRY HARD & DO YOUR BEST	ACT RESPONSIBLY	RESPECT YOURSELF & OTHERS	SOLVE PROBLEMS PEACEFULLY
Bathroom	<ul style="list-style-type: none"> -Flush -Keep bathroom clean -Wash hands -Use bathroom structures appropriately 	<ul style="list-style-type: none"> -Only spend the time I need in the bathroom 	<ul style="list-style-type: none"> -Not abuse my bathroom privilege -Make sure all trash is in the trash can 	<ul style="list-style-type: none"> -Be courteous to other students in the bathroom -Do not get in the way when a peer is using the bathroom 	<ul style="list-style-type: none"> -Use my problem-solving strategies to find safe and fair solutions -Report any problem to an adult
To and From School	<ul style="list-style-type: none"> -Obey rules for safety -Use sidewalks -Cross at crosswalks -Obey safeties & crossing guards -Obey traffic laws -Wear bike helmets -No riding double 	<ul style="list-style-type: none"> -Arrive at school on time 	<ul style="list-style-type: none"> -Follow the most direct route to & from school -Do not throw snowballs -Walk bicycles on school property -Park bikes in the designed area & utilize an anti-theft device 	<ul style="list-style-type: none"> -Refrain from trespassing on private property 	<ul style="list-style-type: none"> -Report any problem to an adult, teacher, or crossing guard

RIVERTON SCHOOL DISTRICT CODE OF CONDUCT

The Riverton School District Code of Conduct is based upon the goal of promoting a positive, safe atmosphere of teaching, learning, and mutual respect. In order to accomplish this goal, the entire school community must work cooperatively. Our teachers are the primary facilitators of our code. They work together with our students to ensure the meeting of our district behavioral expectations. Parental involvement is encouraged at all times.

While this Code of Conduct is comprehensive, it is not all-inclusive. The Riverton School District Administration will exercise proper professional judgment with the best interests of the school community in mind when dealing with students who do not meet our district's expectations that are not necessarily outlined in our Code of Conduct.

Students who continually do not meet our district's expectations face more severe consequences with each subsequent violation. The Code of Conduct charts have been developed to address these issues. It is divided into three levels that are described below.

Level One Description

The first three incidents of Level One behaviors are handled at the teacher level. Documentation utilizing the Discipline Report Form may be filed by the teacher and then forwarded to administration on the fourth offense. Interventions for the first three incidents will include some combination of the following: warning, student-teacher conference, parent contact, and/or a teacher consequence. Teachers will initiate cooperative efforts with the school psychologist and social worker to assist students with behavioral improvement strategies. Additional measures may include but are not limited to behavioral contracts, action plans and/or consequences assigned by the teacher. The fourth and subsequent incidents of Level One behaviors are presented to the administration.

Level Two Description

Behaviors categorized as Level Two are immediately referred to the administration, and may include minor infractions. They will be investigated and handled by administration. Cooperative efforts with the school psychologist and social worker will be initiated. Collaboration with support services such as the Intervention & Referral Services Team or the Child Study Team may be utilized.

Level Three Description

Behaviors categorized as Level Three are considered to be the most serious and are immediately referred to administration for investigation and resolution. Collaboration with support services such as the Intervention & Referral Services Team, or the Child Study Team may be utilized. In addition, 8th grade students have additional responsibilities to adhere to the Mt. Misery Guidelines.

MT. MISERY

Eighth grade students must also adhere to the Mt. Misery guidelines. Any infraction that warrants a detention may also warrant a Mt. Misery strike. Parents of eighth grade students will receive specifics. Tardiness interferes with a student's learning. After three unexcused latenesses, a student will receive a detention. A note from home that does not mention a doctor's appointment or illness is not an excused lateness. Chronic lateness will lead to a Mt. Misery strike.

Level One

Minor, infrequent misbehaviors which interfere with learning or the orderly operation of the school.

Behaviors categorized as “Level 1” are handled at the teacher level. Part of the level one approach includes teaching the student the desired school behavior through demonstration, modeling, and/or step by step instruction. Teachers may consult the school psychologist or other support personnel and/or administration. Documentation includes completing the discipline report. Interventions for the first three incidents may include one or any combination of the following:

- Warning or verbal reprimand
- Parent note home
- Parent-teacher conference
- Loss of recess
- After school detention
- Counseling
- Administratively assigned reading and/or writing assignments
- Behavior contract
- I&RS referral
- Loss of school activity
- Written description of incident by students involved
- Written apology to student harmed by behavior

As a “**STARS**” student, I will:

- Exercise, eat balanced meals, and rest so that I can be on time and prepared to learn each morning.
- Be on time for school.
- Follow all school and classroom rules.
- Be truthful and honorable in all that I say and do. I will not lie, cheat, or plagiarize.
- Be responsible in completing my assigned work.
- Only sign my own name.
- Show respect for my fellow students and faculty/staff by using only appropriate speech/gestures.
- Be respectful of the cafeteria staff and classroom assistants by following cafeteria and recess rules.
- Keep myself and other people in the school building safe by walking at all times.
- Use electronic devices or toys when I am not in school or on school property.
- Show respect to the school facilities and environment.
- Practice good behavior while attending assemblies and field trips.
- Not chew gum in school.

Level Two

Misbehaviors whose frequency or seriousness disrupts the learning climate and interferes with the orderly operation of the school.

Behaviors categorized as “Level 2” are immediately referred to the administration at which time they will be investigated and actions may be taken.

Possible actions taken:

- Student conference with administrator which may include a warning, verbal reprimand, and/or any other appropriate administrative action
- Administrative loss of recess and/or detention
- Administratively assigned reading and/or written reflection
- Note to parent from the administrator
- Telephone/personal conference with parent by administrator
- Withdrawal of classroom and/or extracurricular privileges (social probation)
- Confiscation of contraband (e.g. electronic device, cell phone, etc.)
- Restitution
- Behavioral contracts
- Counseling
- Intervention & Referral Services referral
- Suspension in- and /or out of school
- Board of Education notification

As a “**STARS**” student, I will:

- Exercise, eat balanced meals, and rest so that I can be on time and prepared to learn each morning. I realize that my parents will need to conference with an administrator if I am out for five (5) days or more per marking period.
- Adhere to the school dress code.
- Be respectful of others and treat them as I would wish to be treated. I will not bully or permit others to be bullied.
- Show respect for my fellow students and faculty/staff by using only appropriate speech/gestures. I will respond to my elders respectfully. I realize that offensive behavior and disrespect will not be tolerated.
- Use appropriate language at all times.
- I will respect school property and the property of others. I will not abuse, deface, destroy, or steal property.
- Leave school grounds only when supervised and given permission.
- Only bring appropriate items and materials to school.

Level Three

Misbehavior which is serious enough to endanger the health, safety or property of others OR which violates Board Policy OR violates the law.

Behaviors categorized as “Level 3” are considered to be the most serious and are immediately referred to administration for investigation and resolution. Collaboration with support services such as the school psychologist and social worker, the Intervention & Referral Services Team or the Child Study Team may be utilized.

Unacceptable Behaviors Include:

- Gross Disrespect to Another
- Incitement to Fight
- Repeatedly Encouraging Others to Fight
- Possession or Use of Medication (Prescription or non-prescription) without Specific Medical and School Authorization on School Property or During a School Sponsored Activity
- Possession or Sale of Fireworks
- Attempt to Obtain Money or Something of Value by Force or Threat of Harm
- Setting off Alarms/Calling 911
- Punching/Hitting
- Inappropriate Physical Contact/Fighting
- Vandalism
- Smoking/Lighting Combustible Materials
- Verbal/Physical Threat of an Assault
- Illegal drugs/alcohol – Possession of, or distribution of intoxicants or narcotics (*Please Note: Any student exhibiting behavioral, physical, and/or emotional characteristics of substance abuse will be required to undergo a drug/alcohol screening as per BOE policy)
- Weapons – Possession, Intent to harm and/or Use of

Consequences Assigned Based on Developmental Level of the Student(s) Involved as Well as 1st, 2nd, or 3rd Offense:

- Parent Contact
- Community Service
- Social Probation (Loss of participation in extracurricular or school sponsored activities)
- I & RS Intervention and Referral Services
- CST Child Study Team
- Detentions (after school)
- Suspensions (in school)
- Suspensions (1 – 10 days)
- Police Notification*Grade level and developmental level are considered in leveling behaviors. The Superintendent has final determination.

BULLYING/HARASSMENT

The Riverton Board of Education prohibits acts of harassment, intimidation or bullying. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying. The complete policy (#5131.1 –Harassment, Intimidation, and Bullying) including definitions, behavior, response to behavior, and legal references is available through the Superintendent's Office or may be accessed from the school district's website.

Fighting, bullying, harassment, and intimidation are not permitted and will be treated as serious infractions. Consequences may include: suspension, after school detention, loss of school privileges including recess time and extra-curricular activities. Infractions will be dealt with by the administration and/or the appropriate authorities.

CHEATING

Riverton School District believes that the school and the home should be engaged in a partnership to teach the values of integrity, truth, personal accountability, and respect for the rights of others.

Students should understand that, among other things, cheating includes communicating with another student during an exam, copying material during an exam, allowing another student to copy from their paper, using unauthorized notes or devices, copying another person's assignment(s), allowing another student to copy his or her assignment(s), or taking home exams without the knowledge and consent of the instructor. Plagiarism is also considered cheating.

Consequences for cheating include but are not limited to:

- The test or assignment on which the cheating occurred will receive a grade of zero.
- Parent will be notified by the teacher and a conference will be held.
- Future consequences including a strike against the 8th grade trip will be considered.

CELL PHONES/IPODS/HAND HELD DEVICES

We understand cell phones are a great means of communication between you and your child. If a student brings his/her phone to school, it must be off and put away in their locker. Detention will be assigned if a staff member sees or hears a cell phone in the building. During the lunch hour, cell phones are not to be out on school grounds.

STUDENT DRESS

The way students dress affects their attitude and behavior. Our dress regulations are intended to make the student body, staff, parents, and visitors proud of our students' appearance. Students may not wear hats or caps unless it is deemed appropriate as part of a school activity. We expect all students to wear clean appropriate attire at all times. Apparel must not be ragged or torn. Students who look unkempt will be asked to dress more

appropriately. Bare midriff shirts, flip-flop sandals, cut-off trousers, underwear type T-shirts, or those with offensive pictures or messages will not be permitted.

Our goal is for students to show respect for our school and for themselves by giving thought to the clothes they wear to school. Shorts/skirts need to cover at a minimum one-half upper leg. If students are deemed inappropriately dressed by a staff member, they will first have a chance to modify their outfit with a sweatshirt, etc. A second offense would mean a call home to change and additional infractions will result in lunch detentions or even Mt. Misery strikes. We appreciate your support as we work to create the most appropriate learning environment.

PLAGIARISM/COPYRIGHT

We respect the ethical use of copyrighted materials. To do so, our staff embraces best practice, and teaches our students how to properly use print, images, art, music, software, and other copyrighted materials. Students are provided instruction in their library classes as well as with their classroom teachers as to how to perform research, take notes, and how to cite material in their production of papers and projects in order to avoid plagiarism. What is plagiarism? “Using someone else’s ideas or phrasing and representing those ideas or phrasing as our own, either on purpose or through carelessness, is a serious offense known as plagiarism.”

We will not tolerate students who use the work of others without giving proper credit, or who knowingly copy someone else’s work and/or pass someone else’s work as their own. Plagiarism is cheating. There are serious consequences for plagiarism, especially for those students in the middle school. Students caught cheating or plagiarizing will lose credit for the assignment, and further consequences, including loss of class privileges, will be assigned.

Board of Education Policies

Further clarification can be found under the following subheadings available within the policies of the Riverton School District Board of Education:

- Suspension and Expulsion – 5114
- Reporting to Parents – 5124
- Conduct Discipline – 5131
- Harassment, Intimidation and Bullying – 5131.1
- Vandalism/Violence – 5131.5
- Substance Abuse/Drugs/Alcohol/Tobacco – 5131.6
- Weapons and Dangerous Instruments – 5131.7
- Sexual Harassment of Pupils – 5131.9
- Student Grievance Procedures – 5145.6
- Search & Seizure – 5145.12
- Technology – 6142.10

*Although this list is comprehensive, it is not all-inclusive. Board of Education policies are available on the district website or by hard copy per individual request.

Suspension/Expulsions

N.J.A.S.A. 18A:37-2. Causes for suspension or expulsion of pupils.

Any pupil who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment, suspension, or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a pupil guilty of such conduct shall include, but not be limited to, any of the following:

- a. Continued and willful disobedience;
- b. Open defiance of the authority of any teacher or person, having authority over him;
- c. Conduct of such character as to constitute a continuing danger to the physical well-being of other pupils;
- d. Physical assault;
- e. Taking, or attempting to take, personal property or money from another pupil, or from his presence, by means of force or fear;
- f. Willfully causing, or attempting to cause, substantial damage to school property;
- g. Participation in an unauthorized occupancy by any group of pupils or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the principal or other person then in charge of such building or facility;
- h. Incitement which is intended to and/or does result in unauthorized occupation by any group of pupils or others of any part of the school or facility;
- i. Incitement which is intended to and/or does result in truancy by other pupils;
- j. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises.

Student's Rights

The policies and procedures stated under the Board of Education as well as Code of Conduct will be applied without bias and without discrimination. Fairness and reasonableness will be afforded to each student. Consequences will be delivered with uniformity. Patterns of student behavior may be considered when determining appropriate consequences.

Due Process

All alleged violations will be investigated by a school administrator (and when appropriate within the duties of a staff member) with pupils accorded due process of law. Due process of law requires that in the case of suspension, the student must have an informal hearing by a school official which includes: Informing the student of the charges against him/her and affording the student the opportunity to respond to these charges. A conference between an administrator or an assigned designee, the parent(s), and student will be held prior to the student's re-entry to school.

Grievances and Appeals

The discipline code shall be administered fairly and equitably. A student who feels his rights have been violated during the suspension process has the right to appeal that decision. The first level of appeal is to the

Chief School Administrator who will render a written decision on the matter. The next steps in the appeal are to the Board of Education to which a written statement of the problem must be given, then to the State Commissioner of Education, and finally to the State Board of Education within 30 days after the Commissioner has made his decision (N.J.A.C. 6A:16-7.5, N.J.S.A. 18A: 6-9, and N.J.A.C. 6A:3-13 through N.J.A.C. 6A: 3-1.17). The administration and staff will apply the following guidelines in the consistent administration of discipline with the Riverton School District. Decisions regarding disciplinary matters will depend on the following:

- 1) A complete investigation and presentation of evidence in detail.
- 2) Consideration of the severity of the offense.
- 3) Consideration of the repetitive behavior of the offender.
- 4) Consideration of mitigating circumstances.

It must be emphasized that actions taken by teachers and/or administrators are intended to remediate problems as well as provide a safe and secure environment for learning.

I & R S Referral and/or Child Study Team Evaluation

Any student who has been suspended from school one time may be referred to the Intervention and Referral Services Committee. According to N.J.A.C. 6A:16-8.1, the Intervention and Referral Services Committee is a multidisciplinary team that coordinates a system in each school building in which general education students are served, for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior or health difficulties, and to assist staff who have difficulties in addressing students' learning behavior or health needs. Any student who has been suspended from school three times may be referred to the Child Study Team to determine whether or not a complete CST evaluation is warranted. According to the Special Education regulations, N.J.A.C. 6A: 14-3.5, a Child Study Team is an interdisciplinary group of appropriately certified persons, a school psychologist, a learning disabilities teacher/consultant, and a school social worker. Their function is to evaluate and determine eligibility of pupils for special education and provide preventive and support services.

ACCEPTABLE USE POLICY FOR INTERNET SAFETY/TECHNOLOGY (POLICY# 6142.10 Internet Safety & Technology and REGULATION # 6142.10r Internet Acceptable Use Procedure) **Student Safety Practices**

Students shall not post personal contact information about themselves or others. Nor shall students engage in any kind of personal contact with individuals they meet online. Attempts at contact from such individuals shall be reported immediately to the staff person monitoring that child's access to the Internet. Personal contact information includes, but is not limited to names, home/school/work addresses, telephone numbers, or personal photographs.

Prohibited Activities

Users shall not attempt to gain unauthorized access (hacking) to the district system or to any other computer system through the district system, nor shall they go beyond their authorized access. This includes attempting to log in through another individual's account or accessing another's files.

Users shall not deliberately attempt to disrupt the district's computer system performance or destroy data by spreading computer viruses, worms, "Trojan Horses", trap door program codes, or any similar product that can damage computer systems, firewalls, servers or network systems.

Users shall not use the district system to engage in illegal activities.

Users shall not access material that is profane or obscene, that advocates illegal acts, or that advocates violence or hate. Inadvertent access to such material should be reported immediately to the supervising staff person.

Users shall not plagiarize material that is available on the Internet. Plagiarism is presenting another's ideas/words as one's own.

Users shall not infringe on copyrighted material, and shall follow all dictates of copyright law and the applicable policies of this district.

Prohibited Language

Prohibited language applies to public messages, private messages, and material posted on web pages.

Users shall not send or receive messages that contain obscene, profane, lewd, vulgar, rude, inflammatory, or threatening language.

Users shall not use the system to spread messages that can reasonably be interpreted as harassing, discriminatory or defamatory.

System Security

Users are responsible for their accounts and should take all reasonable precautions to prevent unauthorized access to them. In no case should a user provide his/her password to another individual.

Users shall immediately notify the supervising staff person or data processing department if they detect a possible security problem. Users shall not access the system solely for the purpose of searching for security problems.

Users shall not install or download software or other applications without permission of the supervising staff person.

Users shall follow all district virus protection procedures when installing or downloading approved software.

Anti-Big Brother Act

Please know, a laptop computer, cellular telephone, or other electronic device may record or collect information on the student's activity or the student's use of the device. If the electronic device is equipped with a camera, global positioning system, or other features capable of recording or collecting information on the student's activity or use of the device, this may also be collected. The school district shall not use any of the capabilities in a manner that would violate the privacy rights of the student or any individual residing with the student.

School's Webpage

Student images engaged in school activities may be posted on the website. Any student work posted will only include first name.

Bell Schedule

FULL DAY

8:00 – 8:09	Students arrive to designated playgrounds.
8:09	Students enter the building.
8:10 – 8:20	Homeroom
8:20 – 9:10	FIRST PERIOD
9:10 – 10:00	SECOND PERIOD
10:00 – 10:50	THIRD PERIOD
10:50 – 11:40	FOURTH PERIOD
11:40 – 12:05	GRADES 1-3 RECESS GRADES 4-8 LUNCH
12:05 – 12:30	GRADES K-3 LUNCH GRADES 4-5 RECESS GRADES 6-8 RECESS (Homeroom 12:20 P.M.)
12:30 – 1:20	FIFTH PERIOD (Kindergarten Recess 12:30 – 12:50)
1:20 – 2:10	SIXTH PERIOD
2:10 – 3:00	SEVENTH PERIOD

**Bell Schedule
Grades K-8 and Specials**

12:20 P.M. DISMISSAL

8:00 – 8:09	Students arrive to designated playgrounds.
8:09	Students enter the building.
8:10 – 8:15	Homeroom
8:15 – 8:50	FIRST PERIOD
8:50 – 9:25	SECOND PERIOD
9:25 – 10:00	THIRD PERIOD
10:00 – 10:35	FOURTH PERIOD
10:35 – 11:10	FIFTH PERIOD
11:10 – 11:45	SIXTH PERIOD
11:45 – 12:20	SEVENTH PERIOD
12:15	DISMISSAL - Kindergarten
12:20	DISMISSAL - Grades 1-8

Bell Schedule

2-HOUR DELAY

10:00 – 10:10	Students arrive into the building.
10:10 – 10:20	Homeroom
10:20 – 10:55	FIRST PERIOD
10:55 – 11:30	SECOND PERIOD
11:30 – 12:05	THIRD PERIOD
12:05 – 12:35	LUNCH FOR ALL (NO RECESS) <i>Kindergarten eats in classroom</i> <i>Grade 8 eats in library</i>
12:35 – 1:10	FOURTH PERIOD
1:10 – 1:45	FIFTH PERIOD
1:45 – 2:20	SIXTH PERIOD
2:20 – 3:00	SEVENTH PERIOD

Bell Schedule

1-HOUR DELAY

9:00 – 9:10	Students arrive to designated indoor hold places
9:10	Students go to homeroom
9:10 – 9:20	Homeroom (No FIRST PERIOD)
9:20 – 10:00	SECOND PERIOD
10:00 – 10:50	THIRD PERIOD * (Resume Regular Schedule)
10:50 – 11:40	FOURTH PERIOD
11:40 – 12:05	GRADES 1-3 RECESS GRADES 4-8 LUNCH
12:05 – 12:30	GRADES K-3 LUNCH GRADES 4-5 RECESS GRADES 6-8 RECESS (Homeroom 12:20 P.M.)
12:30 – 1:20	FIFTH PERIOD (Kindergarten Recess 12:30 – 12:50)
1:20 – 2:10	SIXTH PERIOD
2:10 – 3:00	SEVENTH PERIOD

2016-17 IMPORTANT DATES

Back-to-School Night: September 8, 2016 (tentative)

Board Of Education Meetings will begin at 7:00 p.m.:

September 27, 2016	January 3, 2017 (Reorganization)	April 25 (Tentative)
October 25	January 24 (Tentative)	May 23 (Tentative)
November 22	March 21 (Tentative)	June 27 (Tentative)
No Board Meeting in December		

Classroom Parties – Grades K-5:

October 31– Halloween Party following parade at 1:00 P.M.

December 23rd – Holiday Party at 11:00 A.M.

February 14 – Valentine’s Day Party at 2:10 P.M.

Dances – 6th, 7th & 8th grades – Typically held in October, December, February and April/May. Details/dates will be sent home with students.

Holiday Concert:

Thursday, December 8, 2016 – 7:00 P.M. (tentative)

End of Marking Period:

November 7, 2016	April 3, 2017
January 26, 2017	June 16, 2017

Parent/Teacher Conferences:

November 18, 2016 – 1:15-3:15 P.M	February 28, 2017 – 6:00-8:00 P.M.
November 21, 2016 – 5:00-8:00 P.M.	March 1, 2017 – 6:00-8:00 P.M
November 22, 2016 – 6:00-8:00 P.M.	March 2, 2017 – 1:15–3:15 P.M.

Pictures:

October 21, 2016 - Individual Pictures	January 20, 2017 - Class Pictures & Activity Photos
December 2, 2016 - Make-up Pictures	April 28, 2017 - Spring Pictures

PTO Meetings are held the second Wednesday of each month beginning in October

PTO Middle School Trip - May 24, 2017

Report Cards:

November 18, 2016	April 13, 2017
February 9, 2017	June 16, 2017 (last day of school)

8th Grade Trip to Mt. Misery – June 5-9 (Tentative)

8th Grade Graduation (tentative) – June 14, 2017

8th Grade Graduation Dance (tentative) – June 15, 2017