

**Riverton Public School**  
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Mary Ellen Eck, Superintendent

## **RIVERTON BOARD OF EDUCATION**

### **A G E N D A**

**AUGUST 22, 2017**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 4, 2017, notice of this meeting was sent to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on June 27, 2017.

M \_\_\_\_\_ S \_\_\_\_\_

4. Correspondence

5. Administration Report - Self Assessment for HIB

6. Recognition of citizens for discussion of Agenda Items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Elliot

9. Old Business

10. New Business:

Action Items:

Based on the recommendation of the Superintendent:

1) I motion for the Board to confirm/approve the workshop/professional day requests as listed a-f:

- a. Mrs. Katie Gonzalez to attend a workshop, “Certification & Benefits Issuance” on September 13, 2017, 10:00 A.M. – 12:00 P.M. at the Forensics Science Tech Center, Hamilton, N.J. at a cost to the Board for mileage;

- b. Mr. Jonathan Yates to attend professional development programs sponsored by NJASBO at a cost to the Board of \$900, plus mileage. Schedule of dates and locations on file in Main Office;
- c. Mr. Jonathan Yates to attend monthly School Business Administrator Roundtable meetings (dates on file in main office) at a cost to the Board of \$125.00 plus mileage;
- d. Mrs. Mary Ellen Eck or her designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- e. Dr. Lorna Sullivan , Mrs. Lisa Rosenberg and Ms. Cathryn Browning to attend professional/County meetings –Learning Disabilities Teacher Consultant, Special Education Inclusion, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a accost to the Board for mileage;
- f. Mrs. Katie Gonzalez to attend a workshop, “Verification” on October 3, 2017 at the Monmouth County Agricultural Building, Freehold, NJ from 10:00 A.M. until 1:00 P.M. at a cost to the Board for mileage.

M\_\_\_\_\_ S\_\_\_\_\_

- 2) I motion for the Board to approve Mentor Training by BB Training (Curriculum Specialist in Maple Shade School District) on August 2, 2017at a cost of \$200.00.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2017-18 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve the reading & adoption of the revised curriculum as listed a-c:
  - a. Keyboarding Gr. 6
  - b. Kindergarten Writer’s Workshop
  - c. SEEK Gr 3-5

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the second reading & adoption of the rewritten Science Curriculum (K-8).

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion for the Board to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) as submitted by Dr. Sullivan, District Anti Bullying Coordinator and the Statement of Assurances signed by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 7) I motion for the Board to approve the Fire & Security Drill Report for the month of July 2017, as submitted by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 8) I motion for the Board to approve Back to School Night on September 13, 2017.

M \_\_\_\_\_ S \_\_\_\_\_

- 9) I motion for the Board to approve the appointment of Jonathan Yates, School Business Administrator, for the 2017-18 school year as listed a-f:

- a. Board Secretary
- b. Authorized Purchasing Agent for the Riverton Board of Education
- c. Public Agency Compliance Officer
- d. Custodian of Records for Financial and Governmental Records
- e. Right-to-Know Officer
- f. Safety & Health Designee

M \_\_\_\_\_ S \_\_\_\_\_

Roll Call Vote.

- 10) I motion for the Board to approve the following individuals to be on the School Improvement Panel (SCIP) as listed a-f:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Melissa Creagh, Teacher
- d. Alyson Flanagan, Teacher
- e. Nancy Knoll, Teacher
- f. Robert Sciarrotta, Teacher

M \_\_\_\_\_ S \_\_\_\_\_

- 11) I motion for the Board to approve the following individuals to be on the District Evaluation Advisory Committee (DEAC) as listed a-g:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Scott Warnock, BOE member (once a year)
- d. Christine Durante, REA President and 3<sup>rd</sup> Grade Teacher
- e. Dawn Locantore, 1<sup>st</sup> Grade Teacher
- f. Rose Allen, Middle School Teacher
- g. Robert Sciarrotta, Technology Coordinator
- h. Jenny Ferroni, PTO President and parent (once a year)

M \_\_\_\_\_ S \_\_\_\_\_

- 12) I motion for the Board to approve the written parent involvement policies for participating students after annual review as listed a-f:
- a. #1230 - School Connected Organizations
  - b. #1230 Reg. - Parent Involvement
  - c. #5124 - Reporting To Parents/Guardians
  - d. #5124 Reg. - School Parent Compact
  - e. #6142.6 - Basic Skills
  - f. #6171.3 - At-Risk & Title I

The Policy, Parent-School Compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

M\_\_\_\_\_ S\_\_\_\_\_

- 13) I motion for the Board to approve the following policies for first reading as listed a-b:
- a. Policy #5119 - Transfers
  - b. Policy #2130.2 - Evaluation of the School Business Administrator/Board Secretary

M\_\_\_\_\_ S\_\_\_\_\_

- 14) I motion for the Board to approve the following policies for second reading & adoption as listed a:
- a. Policy #5141.4 - Missing, Abused and Neglected Children

M\_\_\_\_\_ S\_\_\_\_\_

- 15) I motion for the Board to approve the following regulation for first reading as listed a:
- a. Regulation #5141.4 - Missing Abused and Neglected Children

M\_\_\_\_\_ S\_\_\_\_\_

- 16) I motion for the Board to approve the contract with YMCA of Burlington County to provide a before/after school program (Primetime) for the 2017-18 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- 17) I motion for the Board to approve the 2<sup>nd</sup> Grade Mindfulness Program and Ms. Suzy O'Brien, as the Mindfulness Instructor.

M\_\_\_\_\_ S\_\_\_\_\_

- 18) I motion for the Board to approve unused vacation payment for the 2016-17 school year as listed a:

- a. Jon Strohlein \$676.80 (5 days)

M\_\_\_\_\_ S\_\_\_\_\_

- 19) I motion for the Board to approve thirteen students (C.A., L.B., C.C.,S.C.,T.M.,C.M.,N.M.,L.R.,C.R.,A.W.,R.W.,S.W.) to participate in Algebra I at Palmyra High School for the 2017-18 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- 20) I motion for the Board to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2017-18 school year as listed a-c.

- |               |         |
|---------------|---------|
| a. Technology | \$ 407  |
| b. Textbooks  | \$ 603  |
| c. Security   | \$1,350 |

M\_\_\_\_\_ S\_\_\_\_\_

- 21) I motion for the Board to approve the FY2018 ESEA (Elementary & Secondary Education Act) Application for Title IA (28,523) and Title IIA (9,184). We transferred Title IV funds (\$10,000) to Titles I and IIA and refused \$439 for Title III as it does not meet the \$10,000 threshold.

M\_\_\_\_\_ S\_\_\_\_\_

- 22) I motion for the Board to approve the CSA Professional Development Plan from July 1, 2017 until June 30, 2022.

M\_\_\_\_\_ S\_\_\_\_\_

- 23) I motion for the Board to approve the Alternative Bathroom Plan for 2017-18 school year for Kindergarten students in Room 104.

M\_\_\_\_\_ S\_\_\_\_\_

- 24) I motion for the Board to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2017-18 school year at an annual cost of \$1,692.94.

M\_\_\_\_\_ S\_\_\_\_\_

- 25) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for June and July in balance.

M\_\_\_\_\_ S\_\_\_\_\_

- 26) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for June and July 2017.

M\_\_\_\_\_ S\_\_\_\_\_

- 27) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call

28) I motion for the Board to approve the payment of bills for June 29, 2017 in the amount of \$86,975.60, for July 24, 2017 in the amount of \$417,306.50 and for August 23, 2017 in the amount of \$238,601.07.

M \_\_\_\_\_ S \_\_\_\_\_

29) I motion for the Board to approve the transfers, as listed, for June 2017 in the amount of \$577,878.16 and for July 2017 in the amount of 89,183.00.

M \_\_\_\_\_ S \_\_\_\_\_

12. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff.

**WHEREAS**, *N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and*

**WHEREAS**, *the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and*

**WHEREAS**, *the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.*

**NOW, THEREFORE, BE IT RESOLVED** *that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in*

*N.J.S.A. 10:4-12:*

\_\_\_\_\_*Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);*

\_\_\_\_\_*Any matter in which the release of information would impair a right to receive funds from the federal government;*

\_\_\_\_\_*Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;*

\_\_\_\_\_*Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)*

\_\_\_\_\_*Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;*

\_\_\_\_\_*Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;*

\_\_\_\_\_*Any investigations of violations or possible violations of the law;*

\_\_\_\_\_*Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)*

*Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);*

\_\_\_\_\_*Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.*

**BE IT FURTHER RESOLVED** *that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.*

**BE IT FURTHER RESOLVED** *that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

M \_\_\_\_\_ S \_\_\_\_\_

13. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

14. Action taken as a result of discussion during Executive Session.

15. Discussion Items

16. Information Items
17. Recognition of Citizens
18. The Board approves the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

8/15/17

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.