

RIVERTON BOARD OF EDUCATION
MINUTES OF APRIL 25, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:08 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President
Mr. Elliot	Mr. Warnock, Vice President
Mrs. Mack (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, School Board Secretary
Mr. Papenberg	

PUBLIC BUDGET HEARING:

Mr. Croft opened the public hearing at 7:09 p.m. and the 2017-2018 Budget was presented. Mrs. Eck and Mr. Sencindiver discussed the following:

- Banked Cap
- Capital Projects
- Tuition
- Debt Issuance
- Staffing

Mrs. Maute asked if the budget included a reading specialist. Mrs. Eck stated that she was reviewing options. Mr. Fullerton asked Mr. Sencindiver to explain his thoughts on the fees associated with issuing debt.

Upon completion of answering questions from the public, Mr. Croft closed the public hearing at 7:25 p.m.

Mr. Sencindiver made the following motion:

-to approve the resolution for the 2017-2018 school district budget as proposed:

BE IT RESOLVED to approve a FY 2017-18 school district budget as reviewed and approved by the Executive County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$5,868,040	\$5,232,745
Special Revenue Fund	\$ 106,707	\$ 0
Total Budget	\$5,974,747	\$5,232,745

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Included in budget line 76080, Construction Services, is \$68,265 for costs to replace sections of the school roof. The total cost of this project is \$68,265 which represents expenditures for construction elements.

Seconded by Mr. DiLeo. A roll call was taken with all members voting aye. Motion carried.

PUBLIC SESSION:

Motion made by Mr. Sencindiver, and seconded by Mrs. Corbi, to accept the Secretary's Minutes (Public & Executive) for the regular meeting on March 13, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Security Assessment
- Torch Run – Grade 6 – June 9th
- SEEK Mission
- Read Across America
- Women in Engineering
- Instrumental Music
- Climate Study Program: Globe Mission Earth
- Bike Event – June 10th
- Performance Report
- Water Testing
- Status of Projects – Roof – June 20th Start
HVAC – Awaiting plans to be drawn up

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. DiLeo reported that he continues to meet with Lion Club members and the Rain Garden Committee.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No Report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Elliot reported: 1)PHSFEE Will be Previewing Classroom Close-up on 5/17, 2)Strategic Plan – 1st Year Completed - Will Review & Revise Plan, 3)Will Be Renaming the

Library to Honor Dr. Clarence B. Jones, Dr. Martin Luther King's attorney and speech writer and the 1949 Palmyra Valedictorian.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motions:

-to approve the class trips as listed a-f:

- a. Eighth grade annual week to Pinelands Center at Mt. Misery to observe animal/plant life and to develop an understanding of the Pinelands environment;
- b. Eighth grade to Island State Beach during the week at Pinelands Center at Mt. Misery;
- c. Safety Patrol to Six Flags Great Adventure as a culminating Safety Patrol reward for the school year;
- d. Preschool to PAWS Farm, Mt. Laurel, N.J. where students will observe baby animals, nature, and farm life;
- e. Seventh grade to New Jersey Renaissance Faire to observe and participate in medieval culture, sports, song, tradition and language and to reinforce social studies curriculum;
- f. SEEK Grades 3-5 to Rutgers Eco Complex and Burlington County Recycling Center to learn about the recycling process and sustainability in the community.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following applications for facilities use as listed a:

- a. Riverton Historical Society and Cynergy Cycling Club to use the school blacktop on Saturday, June 10, 2017 from 1:30 P.M. until 4:00 P.M. Responsible person: Matthew Morse.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the NJ School Performance Report for the 2015-16 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the revised job description for first reading as listed a:

- a. #56 Music Advisor

Seconded by Mr. Warnock. Mrs. Eck explained that "vocal" was removed and incorporated the instrumental component. Motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve for first reading revised curriculum as listed a-b:

- a. Language Arts Literacy
- b. Math

Seconded by Mr. Warnock, motion carried, all members voting aye.

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Mrs. McGinnis made the following motion:

-to approve the following staff members to complete CPR training on June 20th as listed a-w:

- | | |
|----------------------|---------------------|
| a. Susan Blackwell | m. CJ McGee |
| b. Shannon Cahill | n. Danielle Milburn |
| c. Jennifer Douglass | o. Kate Pacione |
| d. Christine Durante | p. Lora Palazzolo |
| e. Mary Ellen Eck | q. Karen Park |
| f. Lindsay Eckhardt | r. Amy Pfeiffer |
| g. Michele Farr | s. Danielle Payne |
| h. Alyson Flanagan | t. Darlene Mood |
| i. Donna Johnson | u. Sandy Parker |
| j. Nancy Knoll | v. Lena Sutcliffe |
| k. Caitlin Leone | w. Elizabeth Toro |
| l. Dawn Locantore | |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the revised school calendar 2016-17 school year as listed a-c:

- a. June 16 -- 8th Grade Graduation Dance
- b. June 19 -- Last day for students 12:20 P.M. dismissal for students
- c. June 20 - Last day for teachers – Teacher In-Service

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Kindergarten Orientation for June 6, 2017, from 1:30 to 2:00 P.M.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Fire & Security Drill Report for the month of April 2017, as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve those individuals on the list on file in the Main Office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve individuals on the revised list on file in the main office to transport students in their personal vehicle for the 2016-17 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2016-17 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve a ½ page ad in the Riverton Fourth of July program booklet at a cost of \$80.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the PTO Post-Graduation Social at the Porch Club of Riverton.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Interlocal Service Agreement for Food Service with Cinnaminson Board of Education to provide lunches for the 2017-18 school year for 4 days/week at \$3.58/ student meal and \$4.08 /adult meal with a commodity credit given of \$.73/meal.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve Educational Services Unit (ESU) to provide professional services as listed per the contract for the 2017-18 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve Educational Services Unit (ESU) to provide non-public services for the 2017-18 school year as listed a-e:

- a. Chapters 192/193
- b. IDEA
- c. Nursing
- d. Technology
- e. Textbook

Seconded by Mr. Elliot. Mrs. Eck explained that these are the funds that flow through us to Orchard Friends School. Motion carried, all members voting aye.

-to approve the contract with Xtel Communications for local/long distance services from July 1, 2017 to June 30, 2020 awarded through participation in the Alliance for Competitive Telecommunications (ACT).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for March 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of March 31, 2017, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. Sencindiver made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for March 2017 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Dileo made the following motion:

-to approve the payment of bills for March 30, 2017, in the amount of \$378,442.96 and for April 26, 2017, in the amount of \$433,237.26, and for April 11, 2017 in the amount of \$3,000.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the transfers, as listed, in the amount of \$12,210.00 for March 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the class trip as listed a:

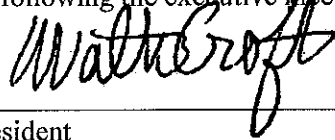
a. Eighth grade to Burlington County Courts Facility to observe the process of jury training/ selection and a mock trial.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

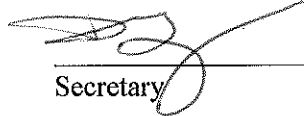
EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of renewal and hiring of staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 7:48 p.m. for the purpose of discussing renewal and hiring of staff.

PUBLIC SESSION:

Upon a motion made by Mr. Elliot, seconded by Mr. Warnock, the Board reconvened to open Public Session at 8:12 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve an extended medical leave for Mrs. Leslie Scaramazza from March 22, 2017 until April 30, 2017.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve Mrs. Kristin Park's medical leave until March 24, 2017 and New Jersey Family Leave until the end of the current school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve Ms. Kelley Borreggine as a curriculum consultant for May/June, 2017 at a rate of \$75/hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the contract for 2017-18 school year for Ms. Kelley Borreggine as Supervisor of Instruction at a rate of \$75.00 per hour as assigned by the Superintendent.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve Ms. Isabelle Boguski as a special education aide for the 2016-17 school year at a rate of \$11.00/hour.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve a 12 month contract for Dr. Lorna Sullivan beginning July 1, 2017 until June 30, 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to rescind the previous motion approved on January 24, 2017 and to approve payment to Wade McDaniels of \$10,687.50 for accumulated unused sick days and \$5,840 for unused vacation days.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the revised Staffing Pattern for the 2016-17 school year as presented by the Superintendent with salaries on file in the business office.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the certificated staff to positions listed on the 2017-18 Staffing Pattern as presented by the Superintendent at salaries as per the current negotiated agreement.

Seconded by Mr. DiLeo. A roll call was taken with all members voting aye. Motion carried.

Mr. Warnock made the following motion:

-to approve the non-certificated staff to positions listed on the 2017-18 Staffing Pattern, as presented by the Superintendent at salaries on file in the business office.

Seconded by Mr. Sencindiver. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motions:

-to accept with regrets, the retirement/ resignation of Mrs. Leslie Scaramazza effective April 30, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to accept with regrets, the resignation of Ms. Karen Dellaratta effective June 30, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None


INFORMATION ITEMS: Mrs. Gidjunis reminded members to complete the Board Self Evaluation and the Superintendent's Evaluation

RECOGNITION OF CITIZENS: None

ADJOURNMENT:


Hearing no further business, Mr. Croft called for a motion to adjourn at 8:21 p.m.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

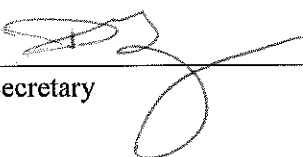


Donna Gidjunis, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary