

RIVERTON BOARD OF EDUCATION
MINUTES OF AUGUST 16, 2016
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Koste at 7:06 p.m. in the Media Center at the school.

Mr. Koste led the salute to the flag, and read the following statement:

“On January 6, 2016, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

- | | |
|------------------------|---|
| Mrs. Corbi | Mr. Warnock |
| Mr. DiLeo | Mr. Croft, President (N.A.) |
| Mr. Elliott | Mr. Koste, Vice President |
| Mrs. Mack | Mrs. Mary Ellen Eck, Superintendent |
| Mrs. McGinnis (N.A.) | Mrs. Donna Gidjunis, School Board Secretary |
| Mr. Sencindiver (7:10) | |

PUBLIC SESSION:

Motion made by Mr. Elliot and seconded by Mrs. Corbi, to accept the Secretary’s Minutes (Public & Executive) for the special meeting on June 7, 2016 and the regular meeting on June 28, 2016.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck reported on the following items:

- HIB Self Assessment – Presented the report prepared by Dr. Lorna Sullivan and asked for public comment. There were no comments.
- Instrumental Music
- School Year Preparations

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – Mr. Sencindiver discussed the status of negotiations concerning teachers, aides, & custodians.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Koste reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Warnock reported that Palmyra’s Business Administrator resigned.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mrs. Corbi made the following motion:

-to confirm/approve the workshop/professional day requests as listed a-d:

- a. Mrs. Katie Gonzalez to attend a workshop, “Certification & Benefits Issuance” on August 22, 2016, 10:00 A.M. – 1:00 P.M. at the Forensics Science Tech Center, Hamilton, N.J. at a cost to the Board for mileage;
- b. Miss Shannon Cahill to attend a Foundations workshop “Level 1” on August 16, 2016, 8:00 A.M. – 3:00 P.M. at the Rabinowitz Education Center, Princeton, N.J. at a cost to the Board of \$350.00 and mileage;
- c. Ms. Rosemary Allen to attend a workshop, “SEEK Mission” on September 27, 2016, 8:00 A.M. – 3:00 P.M. at the Buehler Challenger & Science Center, Paramus, New Jersey at a cost to the Board for mileage;
- d. Mrs. Donna Gidjunis to attend professional development programs sponsored by NJASBO at a cost to the Board of \$650, plus mileage. Schedule of dates and locations on file in Main Office.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve adopting Curriculum aligned to Common Core Standards, Content Standards, 21st Century Life & Career Standards for the 2016-17 school year as listed a-c:

- a. Social Studies (Pre-school – Grade 8);
- b. Technology (Pre-school – Grade 8);
- c. World Language (Spanish K-8).

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) as submitted by Dr. Sullivan, District Anti Bullying Coordinator and the Statement of Assurances signed by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve the following eighth grade fundraisers for the 2016-17 school year as listed a-h:

- | | |
|-----------------------------|-------------------------|
| a. Bake Sale | e. Milanese Pizza |
| b. Claire's Gourmet | f. Pretzel Sales |
| c. Gertrude Hawk Chocolates | g. Smoothie King |
| d. Flower Sale | h. Whistler's Afternoon |

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the Fire & Security Drill Report for the month of July 2016, as submitted by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

- to approve the following individuals to be on the School Improvement Panel (SCIP) as listed a-e:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Melissa Creagh, Middle School Teacher
- d. Alyson Flanagan, Pre-School Teacher
- e. Nancy Knoll, 2nd Grade Teacher

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the following individuals to be on the District Evaluation Advisory Committee (DEAC) as listed a-h:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Scott Warnock, BOE member (once a year)
- d. Christine Durante, REA President and 3rd Grade Teacher
- e. Dawn Locantore, 1st Grade Teacher
- f. Rose Allen, Middle School Teacher
- g. Robert Sciarrotta, Technology Coordinator
- h. Erika Johnson, PTO President and parent (once a year)

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve the written parent involvement policies for participating students after annual review as listed a-f:
 - a. #1230 - School Connected Organizations
 - b. #1230 Reg. - Parent Involvement
 - c. #5124 - Reporting To Parents/Guardians
 - d. #5124 Reg. - School Parent Compact
 - e. #6142.6 - Basic Skills
 - f. #6171.3 - At-Risk & Title I

The Policy, Parent-School Compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

- to approve the following regulation for first reading as listed a:
 - a. Regulation #5145.4 - Equal Educational Opportunity: Service Animals

Seconded by Mr. Elliot, motion carried, all members voting aye.

- to approve the Riverton School District Mentoring Plan as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve the School/District Professional Development Plan for the 2016-17 school year as prepared by the teachers from the School Improvement and District Evaluation Advisory Committees.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

- to approve unused vacation payment for the 2016-17 school year as listed a:
 - a. Wade McDaniels \$1,417.55 (5 days)

Seconded by Mr. DiLeo, motion carried, all members voting aye.

- to approve thirteen students (M.D., G.D., C.E., O.F., J.F., A.H., M.H., P.M., K.M., J.P., O.R., E.S., and J.S.) to participate in Algebra I at Palmyra High School for the 2016-17 school year.

Seconded by Mr. Elliot. Mr. Elliot asked how many students participated last year and Mrs. Eck answered approximately 12. Motion carried, all members voting aye.

- to accept \$250.00 from the class of 2016 to purchase an outdoor umbrella.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve the Extracurricular Position for the 2016-17 school year as listed a:
 - a. Shannon Cahill, Recess Duty

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve the FY2017 IDEA grant application as prepared by the Superintendent for the funds (allocation \$79,694) as listed a-c:
 - a. Basic - \$73,232
 - b. Pre-school - \$ 3,099
 - c. Non-public - \$ 6,462

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve the Alternative Bathroom Plan for 2016-17 school year for Kindergarten students in Room 104.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve the Board Secretary's and Treasurer's Reports for June and July in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

- to approve the Special Payrolls for hourly, per diem, and substitute employees for June and July 2016.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of June 30, 2016, and July 31, 2016, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

- to approve the payment of bills for June 30, 2016 in the amount of \$184,020.81 and for July 26, 2016 in the amount of \$146,937.31.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

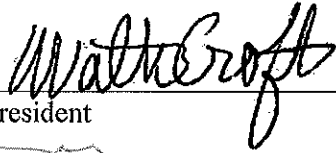
- to approve the transfers, as listed, in the amount of \$6,930 for July 2016.

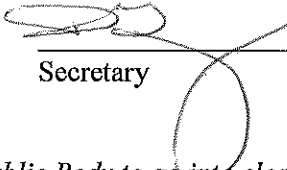
Seconded by Mr. Elliot, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Mack, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 7:27 p.m. for the purpose of discussing the hiring of staff.

PUBLIC SESSION:

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:37 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

- to approve Shannon Cahill as a 1st Grade Teacher at the annual salary of \$49,405 (Step1) for the 2016-17 school year.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve Karen Dellaratta as an interim nurse at a salary of per diem Step 1 (\$49,405) for the 2016-17 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve Cynthia Diamond as an interim teacher at a salary of per diem Step 1 (\$49,405) for the 2016-17 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve the revised Staffing Pattern (copy in Board Scan) for the 2016-17 school year as presented by the Superintendent with salaries on file in the business office.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: The board discussed sharing the responsibility of the Palmyra liaison.

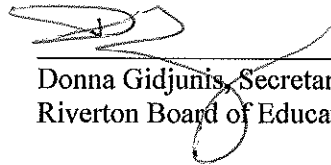
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

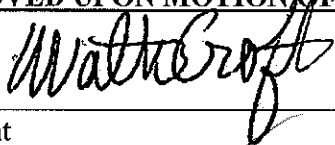
Hearing no further business, Mr. Koste called for a motion to adjourn at 7:40 p.m.

Upon a motion made by Mrs. Mack, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

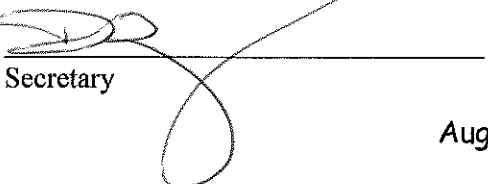


Donna Gidjunis, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary