

RIVERTON BOARD OF EDUCATION
MINUTES OF FEBRUARY 28, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:01 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver (N.A.)
Mr. DiLeo	Mr. Croft, President (N.A.)
Mr. Elliot (7:03)	Mr. Warnock, Vice President
Mrs. Mack	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis (N.A.)	Mrs. Donna Gidjunis, School Board Secretary
Mr. Papenberg	

Mr. Croft recognized Mr. Andrew Li from Parker McCay, who led the discussion on the Code of Ethics for the board’s annual ethics training.

PUBLIC SESSION:

Motion made by Mrs. Mack, and seconded by Mr. Papenberg to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on January 24, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Instrumental Music
- Eagle Scout Project
- Update on Conferences, In-Service Plan, & 4th Grade Graveyard Project
- Calendar Change
- 2017-2018 Calendar

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. DiLeo discussed his meeting with the Rain Garden Committee stating that they have asked for another year to tend to the garden. The committee would also like to place a large plaque in the garden explaining the purpose and detailing the plants. The board agreed to another year of maintaining the garden, but will discuss the location and size of the plaque at a later date.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Elliot reported on: - Presenting Strategic Plan in April
- Feasibility Study on 6th Grade moving to the High School.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mrs. Mack made the following motions:

-to approve receipt and discussion of the Code of Ethics and the training provided this evening by Parker McCay for School Board Members.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to affirm the HIB Investigation Case #3.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the “Gaga Pit” Eagle Scout Project proposed by Candidate Sean Stocker.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve/confirm the following workshop/professional day requests as listed a-d:

- a. Mrs. Amy Penwell to attend a workshop, “Google EDU Workshop/BCPDI” on February 23, 2017, 9:00 A.M. – 3:00 P.M. at the BCSSSD Westampton Campus at a cost to the Board for mileage;
- b. Mrs. Mary Ellen Eck to attend a workshop, “Active Shooter Violent Intruder Response” on June 21 & 22, 2017, 8:00 A.M. – 4:00 P.M. at the Delaware Avenue School, Palmyra, N.J. at a cost to the Board of \$595.00 plus mileage;
- c. Miss Lindsay Eckhardt, Miss Christine Durante, Miss Nancy Knoll to attend a curriculum presentation, “NGSS Aligned to National Geographic Science Program” on March 1, 2017, 8:30 A.M. – 12:00 P.M. at the Delran Intermediate School at a cost to the Board for mileage;
- d. Mrs. Danielle Milburn and Mrs. Lena Sutcliffe to attend a workshop observing two classrooms participating in “Writer’s Workshop” on March 8, 2017, 8:30 A.M. – 3:00 P.M. at the Edgewater Park Elementary School at a cost to the Board for mileage.

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Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the class trips as listed a-f:

- a. Second grade to the Philadelphia Zoo to observe animals and compare characteristics, adaptations, and behaviors;
- b. SEEK students to Buehler Challenger Center to participate in a simulated Mars mission. Students will each take on a specific role as an astronaut in space, as well as a NASA scientist in Houston Station;
- c. Fifth grade to Haddonfield Plays & Players Community Theatre to see the live stage performance of a story that students read in class regarding the Holocaust.
- d. Riverton Chorus to DeFanco Walnut Street School to attend a Choral Festival and perform their Spring Program;
- e. Riverton Chorus to Collingswood Scottish Rite Theater to see the live stage performance of Grease;
- f. First grade and Kindergarten to Burlington County Footlighters, Cinnaminson, New Jersey, to experience a live stage performance of a classic story.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve Mrs. Alyson Flanagan's Governor's County Educator of the Year application.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the 2017-18 school calendar as presented by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the optional participation in Reading with the Soul fueled by NJEA for students in grades 1-5.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve for first reading the policies as listed a-p:

- a. #5141.3 - Health Examinations & Immunizations
- b. #6010 - Goals & Objectives
- c. #6114 - Emergency & Disaster Preparedness
- d. #6140 - Curriculum Adoption
- e. #6141 - Curriculum Design & Development
- f. #6142 - Subject Fields
- g. #6142.4 - Physical Education & Health
- h. #6142.10 - Internet Safety & Technology
- i. #6145 - Extracurricular Activities
- j. #6145.1/6145.2 - Intramural & Interscholastic Competition
- k. #6162.5 - Research
- l. #6163.1 - Media Center/Library
- m. #6164.4 - Child Study Team
- n. #6171 - Special Instructional Programs
- o. #6171.4 - Special Education
- p. #6173 - Home Instruction

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve for first reading the Exhibit as listed a:

- a. #6171.4E - NJ Dept. of Ed. Parental Rights in Special Education/Procedural Safeguard Statement.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Mack made the following motions:

-to approve for second reading and adoption the policies as listed a-h:

- a. #5118.2 - Foster Care & Educational Stability
- b. #4322 - Children of Certified Staff Member Attendance
- c. #5111 - Admission
- d. #5131 - Conduct & Discipline
- e. #5131.5 - Vandalism & Violence
- f. #5134 - Married & Pregnant Students
- g. #5141 - Health
- h. #5141.4 - Missing, Abused & Neglected Children

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the following regulation for second reading as listed a:

- a. #5118.2R - Foster Care & Educational Stability

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the following job description for the first reading as listed a:

- a. #16 Head Custodian/Supervisor of Building and Grounds

Seconded by Mr. Papenberg, motion carried, all members voting aye.

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-to approve the following teacher to provide after-school tutoring for grade 5 as listed a:
a. Lora Palazzolo

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of February 2017, as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2016-17 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve those individuals on the list on file in the Main Office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to accept the generous donation of various office supplies from Mrs. Bridgette Veasy.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the Mabel Anne Kloos Language Arts Achievement Award for High Performing Language Arts Students awarded to two 8th grade students (boy and girl) at graduation in the amount of \$150.00 each.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Jason C. Wark "July 4 Jay" Memorial Award for the best essay written on the topic of the 4th of July awarded to an 8th grade student (boy or girl) at graduation in the amount of \$150.00.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the revised school calendar 2016-17 school year as listed a:
a. May 26, 2017 – 12:20 P.M. dismissal for students

Seconded by Mr. Papenberg. Mrs. Eck explained the difficulty in having field day for grades 5-8 and preschool on a full day of school due to staffing and scheduling issues. Motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Field Day as listed a-b:

- a. May 26, 2017 - Grades 5-8 Field Day
- b. June 2, 2017 - Grades K-4 Field Day

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the request for waiver of the Special Education Medicaid Initiative (SEMI) program requirements for the 2017-18 school year due to the projection of less than 40 students eligible for participation. (DOE projection is 6 children.)

Seconded by Mrs. Mack. Mr. Warnock asked for an explanation. Mrs. Gidjunis responded that SEMI was a Medicaid reimbursement program that, due to our low number of students, was not cost effective for us. Motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the establishment of the school district maximum spending limit for the 2017 calendar year for the professional services as listed a-b:

- a. Legal Services \$15,000
- b. Audit Services \$23,000

Seconded by Mr. DiLeo. Mr. Elliot asked if the limits had ever been exceeded and Mrs. Gidjunis answered no. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for January 2017.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of January 31, 2017, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for January 2017 in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the payment of bills for February 28, 2017 in the amount of \$569,053.79.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

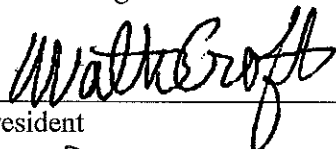
-to approve transfers as listed in the amount of \$121,801.00 for January 2017.

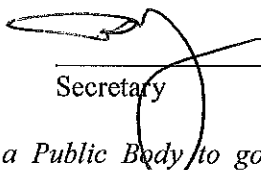
Seconded by Mrs. Corbi, motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of leave of absences, hiring staff, and retirement.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) _____ and _____ nature _____ of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Mack, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:53 p.m. for the purpose of discussion of teachers' medical leaves and hiring staff an interim teacher. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mrs. Mack, seconded by Mr. Papenberg, the Board reconvened to open Public Session at 7:59 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motions:

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-to approve an extended medical leave for Mrs. Leslie Scaramazza until March 22, 2017.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve a medical leave for Mrs. Melissa Creagh from February 22, 2017 until April 24, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Ms. Heather Thress as an Interim Teacher for grades 6-8 Language Arts from February 27, 2017 until April 21, 2017 at a per diem rate/Step #1.

Seconded by Mrs. Corbi, motion carried, all members voting aye

DISCUSSION ITEMS: None

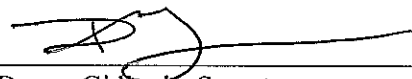
INFORMATION ITEMS: Mrs. Gidjunis reminded members of the early board meeting next month on March 14th.

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

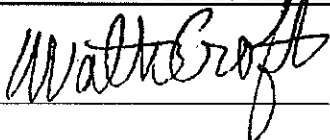
Hearing no further business, Mr. Croft called for a motion to adjourn at 8:06 p.m.

Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

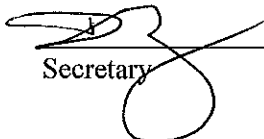


Donna Gidjunis, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary