

RIVERTON BOARD OF EDUCATION
MINUTES OF JANUARY 24, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver (7:07)
Mr. DiLeo (N.A.)	Mr. Croft, President
Mr. Elliot	Mr. Warnock, Vice President
Mrs. Mack (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, School Board Secretary
Mr. Papenberg	

PUBLIC HEARING:

Mr. Croft opened the meeting to a Public Hearing on School Violence/Vandalism and Harassment, Intimidation and Bullying at 7:01 p.m.

Mrs. Eck summarized the Violence/Vandalism report and the HIB report. She stated there was one confirmed case on both reports and that all trainings and activities were documented in the reports. Mrs. Eck also stated that the self- assessment focused on Grades 3-5 improved curriculum.

Upon hearing no questions from the public, Mr. Croft closed the Public Hearing on School Violence/Vandalism and Harassment, Intimidation and Bullying at 7:05 p.m.

PUBLIC SESSION:

Motion made by Mrs. Corbi, and seconded by Mr. Warnock to accept the Secretary’s Minutes (Public) for the Reorganization Meeting on January 3, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Draft Calendar

- Update on Progress toward District & Superintendent Goals
 - Added writing to ELA protocols
 - Currently adding activities to Grades 6-8 Science curriculum which has already been aligned to NGSS; working with K-5 teachers on the same – curriculum due in Sept.2017.
 - Trained on SGO
 - Trained on Teacher Evaluation Platform
 - Implementing Google Classroom
 - Investigated Released PARCC Items
- ESEA Action Plan
 - Increase & Personalize Communication Regarding the Assessment to Increase Participation
- Proposed Instrument Music - Palmyra High School
- Fun Facts
 - Ruth Yetter Hybridizes Daylillies as Part of a Genetics Lesson
 - Flat Stanley was on the News
- Geo Bee
 - Grade 6: Jack Kinzler, Ryan Foley, Nick Waldhauser
 - Grade 7: Andrew Losinno, Luke Reigel, Ben Small, Zachary Warnock
 - Grade 8: Kenna McGinnis, Owen Riley, Madeline Vetrecin
- Historical Society Marker

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mrs. Gidjunis gave an update on the HVAC project. Mr. Croft stated that Mr. DiLeo will be visiting with the Environmental Commission on 1/31/17. They were working on a plaque for the Rain Garden. Mr. Croft also stated that the Commission planned on assuming the maintenance of the garden, but the Board will still remain in control. Mrs. McGinnis asked if the Rain Garden could be part of the sustainability project. Mrs. Eck said Mrs. Devito from the Environmental Commission contacted her about programs for the students.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve a Public Budget Hearing on the 2017-18 school budget to be held on April 25, 2017 at 7:00 P.M. in the Media Center.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the 2017 Board of Education Committees.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the Electronic Violence/Vandalism Substance Abuse Reporting Program (EVVRS) and the HIB-ITP, Trainings and Program Report for Period #1, (July 1 – December 31) for the 2016-17 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to accept and confirm the Harassment, Intimidation, and Bullying (HIB) School Self-Assessment Grade Report.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to affirm the HIB Investigation Case #2.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the 2016 ESEA Accountability Action Plan for participation rate. Districts are required to have 95% participation; Riverton had 85.7%.

Seconded by Mrs. McGinnis. Mr. Fullerton asked what the acronym stood for. Mrs. Eck stated Educator's Secondary Education Act. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2016-17 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve the PTO Annual Dodgeball Tournament on March 31, 2017 from 6:30 – 9:00 P.M. at the Sacred Heart Gym.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the PTO Family Fun Night on January 27, 2017 from 5:30 – 8:30 p.m. at the Sacred Heart Church Hall basement.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the participation in the National Geography Bee.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the participation in the American Heart Association Fundraiser – Jump Rope for Heart Program for the week of February 13-16, 2017. The teacher responsible: Mr. Dave Zaun.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the following applications for facilities use as listed a:

- a. Riverton Police Department to use the gym for “Coffee with a Cop” on March 11, 2017 from 9:00 A.M.-12:00 P.M. Responsible person: Mr. Vincent Coniglione.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Mrs. Amy Penwell (80%) and Mrs. Lena Sutcliffe (20%) for the xxtracurricular position of Morning Duty (beginning January 26, 2017) for the remainder of the 2016-17 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

- to approve the workshop/professional day requests as listed a-b:

- a. Mrs. Mary Ellen Eck, Mr. Robert Sciarrotta, and Dr. Lorna Sullivan to attend a workshop, “Mandatory PARCC NJ State Administration & Technical Training” on February 16, 2017, 8:00 A.M. – 3:00 P.M. at the Hotel ML, Mt. Laurel, N.J. at cost to the Board for mileage;
- b. Miss Christine Durante and Mrs. Donna Johnson to attend a workshop, “Engaging Students in Close Reading” on March 9, 2017, 9:15 A.M. – 1:15 P.M. at Maggiano’s Little Italy, Cherry Hill, N.J. at a cost to the Board for mileage.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Rob Sandusky to provide professional services including evaluations, observations and consultations to the Child Study Team for the 2016-17 school year at a rate of \$420/evaluation and \$75/hour for additional meetings and observations.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the annual review of Policy #3542.1 Local Wellness, Nutrition.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following policies for first reading as listed a-h:

- a. #5118.2 - Foster Care & Educational Stability
- b. #4322 - Children of Certified Staff Member Attendance
- c. #5111 - Admission
- d. #5131 - Conduct & Discipline
- e. #5131.5 - Vandalism & Violence
- f. #5134 - Married & Pregnant Students
- g. #5141 - Health
- h. #5141.4 - Missing, Abused & Neglected Children

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following regulation for first reading as listed a:

- a. #5118.2R - Foster Care & Educational Stability

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Fire & Security Drill Report for the month of January, 2017 as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to accept the \$250 donation from Lockheed Martin's Science, Technology, Engineering and Mathematics Education Outreach Program for the purpose of supporting Junior First Lego League.

Seconded by Mr. Papenberg. Mrs. Eck explained the program. She stated 50 children participate. She also stated that Mr. Krott played a large part in getting the funding. Mrs. Gidjunis explained that the donation was less than in previous years due to a timing issue. Motion carried, all members voting aye.

- to accept a donation in the amount of \$750.00 from Mr. and Mrs. Lilholt for Music/Art programs.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to accept a donation of a historical marker from the Historical Society of Riverton.

Seconded by Mr. Elliot. Mr. Elliot asked where the plaque will be placed. Mrs. Eck responded that the details were still in the discussion stage. Motion carried, all members voting aye.

-to accept a donation of carpet remnants from Mr. Chris Cannon.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

- to approve the participation in the American Legion New Jersey Boys' and Girls' State for two high school students at a total cost of \$600.00 (\$300 each).

Seconded by Mr. Papenberg. Mr. Sencindiver asked if the students were chosen yet. Mrs. Gidjunis responded they're chosen in the spring. Motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve those individuals on the list on file in the main office from the sub calling service as certified substitutes for the 2016-17 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the special payrolls for hourly, per diem, and substitute employees for December 2016.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

- to approve the Board Secretary's and Treasurer's Reports for December 2016 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of December 31, 2016, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for January 25, 2017, in the amount of \$496,907.43.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the transfers, as listed in the amount of \$3,267.82 for December 2016.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the submission of the Riverton Multi-Zone Unit Replacement Project Application #4460-050-17-1000 to the NJ Department of Education. This project is classified as an "Other Capital Project" and the board will not be seeking state funding.

Seconded by Mr. Elliot, motion carried, all members voting aye.

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-to approve the transfer of capital reserve funds of \$200,000 to the Capital Outlay line items account for the Multi-Zone Unit Replacement Project pursuant to 6A:23-14.1(h)3.

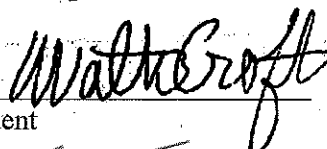
Seconded by Mr. Papenberg, motion carried, all members voting aye.

Before moving into Executive Session, Mr. Croft asked Mr. Fullerton if he had any questions. Mr. Fullerton asked about the bidding process for the HVAC Project. Mrs. Gidjunis explained that originally, the project was considered an emergency which allowed bidding requirements to be waived. However, since it is no longer considered an emergency, the project would go to bid or the Board could choose a contractor from their purchasing cooperatives who had already satisfied the bidding requirements.


EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of leave of absences, hiring staff, and retirement.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President



 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) _____ and _____ nature _____ of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:34 p.m. for the purpose of discussion of leave of absences, hiring staff, and retirement. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mr. Warnock, the Board reconvened to open Public Session at 7:50 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to accept with regrets, the retirement/resignation of Mrs. Christine Rago effective June 30, 2017.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

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Mr. Sencindiver made the following motions:

-to accept with regrets, the retirement/resignation of Mr. Wade McDaniels effective April 1, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve New Jersey Family Leave for Mrs. Jaclyn Sutter from December 14, 2016 until February 28, 2017.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Mrs. Jaclyn Sutter as 3 days/week (60%) school nurse beginning March 1, 2017 at 60 % of her current salary.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve Ms. Karen Dellaratta as 2 days/week (40%) school nurse at 40% of step 1 beginning March 1, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve an extended medical leave for Mrs. Leslie Scaramazza until February 15, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve salary increase (\$1,700 pro-rated) for higher education movement to BA+30 for Elizabeth Killion-Toro effective February 1, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the revised Staffing Pattern for the 2016-17 school year as presented by the Superintendent.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve payment to Wade McDaniels for unused sick days @\$25/day and \$5,840 for unused vacation days.

Seconded by Mr. Elliot, motion carried, all members voting aye.

DISCUSSION ITEMS: None


INFORMATION ITEMS: Mrs. Gidjunis asked all board members to complete their disclosure forms online.

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:54 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mr. Warnock, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

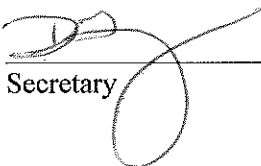


Donna Gidjuniš, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary