

RIVERTON BOARD OF EDUCATION
MINUTES OF JUNE 27, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:07 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver (N.A.)
Mr. DiLeo (N.A.)	Mr. Croft, President
Mr. Elliott	Mr. Warnock, Vice President
Mrs. Mack	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, School Board Secretary
Mr. Papenberg	Mr. Jonathan Yates, Assistant Business Administrator

Mr. Croft asked for a motion to adjourn to the presentations and reception for all honor roll students.

Upon a motion by Mrs. Corbi and seconded by Mrs. Mack, with all members voting aye, the Board adjourned to the presentations and reception at 7:08 p.m.

Mrs. Eck and Mr. Croft congratulated the students on their achievements and presented trophy pins to the honored students.

Everyone was invited to enjoy refreshments.

Motion made by Mrs. McGinnis and seconded by Mrs. Mack, to reconvene the regular meeting at 7:35 p. m.

Motion carried, all members voting aye.

PUBLIC HEARING:

Mr. Croft opened the meeting to a Public Hearing on School Violence and Vandalism (EVVRS) and Harassment, Intimidation, & Bullying (HIB) Reports (Period #2) and collecting any information for the HIB Self-Assessment at 7:36 p.m.

Mrs. Eck presented the School Violence and Vandalism Report and the Harassment, Intimidation, & Bullying Report (Period # 2).

Upon hearing no questions or comments from the public, Mr. Croft closed the Public Hearing on School Violence and Vandalism and Harassment, Intimidation & Bullying at 7:40 p.m.

PUBLIC SESSION:

Motion made by Mr. Elliot and seconded by Mrs. Corbi, to accept the Secretary's Minutes (Public & Executive) for the regular meeting on May 23, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: Mr. Croft read thank you notes from: Michael Longstretch – Highest Achievement Award Recipient, Juan Pirela & Olivia Falicki – Outstanding Athlete Award Recipients, Gavin Dimpler – Highest Achievement Award Recipient, and Judy Jacobsen – 50 Years of Service.

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Mt. Misery
- Graduation
- Class Gift - Camera
- Senior Prom – Doreen Walter – Volunteer of the Year
- Mr. Softie from Student Council
- Voices from the Land Book
- Instrumental Program
- Science & L.A. Curriculum
- Scheduling
- Policy Committee Update
- CPR Inservice
- Calendar Change – August 30
- Board Goals and Professional Improvement Plan

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – No report.
- e. **Policy** – No report.
- f. **Community Relations** – No report
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Elliot reported on: - Clarence B. Jones Event was a Success.
- Germany Trip

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motions:

-to appoint Mary Ellen Eck to the position of School Principal and Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve provided summer speech services as assigned and listed a:

a. Mrs. Lora Palazzolo \$284.03/day

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to confirm those individuals on the list on file in the Main Office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to confirm those individuals on the list on file in the Main Office to transport students in their personal vehicle for the 2016-17 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to confirm those individuals on the list on file in the Main Office as volunteers/chaperones for the 2016-17 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the following revised job description for adoption as listed a:

a. #01 – Combination Superintendent (CSA) and School Principal*

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the following policies for first reading as listed a:

a. Policy #5141.4 – Missing, Abused and Neglected Children

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the following policies for second reading & adoption as listed a:

a. Policy #3542 – School Food Service Program

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the revised 2017-18 school calendar as presented by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motions:

-to approve the Extra-curricular positions for the 2017-18 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to confirm completion of HIB Investigation Case #4.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following extended school year programs as recommended, as listed a-c:

- a. S.D., Z.D., J.O., A.H., S.H., A.B., and R.H. to receive speech therapy at Riverton School as per their I.E.P. (4 weeks – 7/11/17 – 8/3/17);
- b. E.P., C.D. to attend BCSSSD ESY (Elementary/Junior High Westampton Campus) (4 weeks 7/3/17 – 8/3/17);
- c. M.D., and J.D. to attend BCSSSD ESY (high school campus, Westampton) (4 weeks 7/3/17 – 8/3/17).

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to confirm/approve the workshop/professional day requests as listed a-c:

- a. Mrs. Jaclyn Sutter to attend a workshop, “CPR – Basic Life Support Training” on May 30, 2017, from 8:00 A.M. – 12:30 P.M. at the Mt. Laurel Virtua Training Center at a cost to the Board of \$75.00 plus mileage;
- b. Mrs. Kelley Borregine to attend a workshop, “Danielson’s Framework Training for New Observers” on July 31, 2017 and August 1, 2017, from 8:30 A.M. until 3:00 P.M. at the Timberlane Middle School, Pennington, N.J. at a cost to the Board of \$399.00 plus mileage;
- c. Dr. Lorna Sullivan to attend a workshop, “But Why Is This Student Struggling” on July 31, 2017, from 9:00 A.M. – 1:00 P.M. at the Foundation for Educational Administration Center, Monroe, NJ at a cost to the Board of \$75.00 plus mileage.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to confirm the following class trip as listed a:

- a. Fifth grade to 1851 Riverbank Manor to visit an actual Underground Railroad location and learn about the history of Riverton.

Seconded by Mr. Papenberg. Mrs. McGinnis commented that it was a very interesting field trip. Motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the following eighth grade fundraisers for the 2017-18 school year as listed a-f:

- a. Claire's Gourmet
- b. Charleston Wrapping Paper
- c. Movie Nights
- d. Rita's Water Ice
- e. Tervis Cups
- f. Yankee Candle

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of June 2017, and the Security Drill Statement of Assurance for the 2016-17 school year as prepared and submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motions:

-to approve District Goals and Mission Statement for the 2017-18 School Year written by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the annual review of our Multi-Year Comprehensive Equity Plan.

Seconded by Mr. Elliot. Mr. Croft questioned the review process and Mrs. Eck stated that it is a three year plan that is reviewed every year. Motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the results of the Self-Evaluation and the written Professional Development Improvement Plan for the Board of Education with the following goals:

The Board of Education will improve efficiency by increasing their understanding of the budget process and finances.

Board members will increase their effectiveness as a member of the Board by sharing information from readings and trainings.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the FY2018 IDEA grant application as prepared by the Superintendent for the funds as listed a-c:

- | | | |
|---------------|---|----------|
| a. Basic | - | \$78,535 |
| b. Pre-school | - | \$ 3,079 |
| c. Non-public | - | \$ 3,272 |

Seconded by Mr. Papenberg. Mr. Croft asked if the non public funds were for Orchard Friends and Mrs. Eck confirmed. Motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the signatories for the Board of Education bank accounts, effective August 1, 2017, as listed:

Custodian Account

Walter Croft, President
Jonathan Yates, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Agency Account

Jonathan Yates, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Flexible Spending Account

Jonathan Yates, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Payroll Account

Jonathan Yates, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President
Jonathan Yates, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Activity Account

Jonathan Yates, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Maintenance Reserve Account

Jonathan Yates, School Business Administrator/Board Secretary

Capital Reserve Account

Jonathan Yates, School Business Administrator/Board Secretary

Scholarship Fund Account

Jonathan Yates, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2017-18 year payable over twelve months on the first of every month as listed a:

a. General Fund - \$5,232,745

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the attached resolution #3-17 to transfer unanticipated current year surplus in an amount not to exceed \$20,000 total into the Maintenance and/or Capital Reserve accounts at year end.

Seconded by Mrs. Mack. Mrs. Corbi asked for an explanation. Mrs. Gidjunis explained that these were unexpended appropriations from the current year budget and, upon approval, are permitted to be transferred to a reserve account. A roll call was taken with all members voting aye. Motion carried.

Mrs. McGinnis made the following motion:

-to approve the transfer of Maintenance Reserve interest of \$554.13 (July, 2016 - May, 2017) to the general account. June's interest will be transferred in July.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Brett DiNovi & Associates to provide behavioral consultation services for the 2017-18 school year at a rate of \$115/hour.

Seconded by Mrs. McGinnis. Mr. Croft asked if we used their services in previous years and Mrs. Eck answered yes. Motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve increasing the price of school lunch to \$2.85/student meal and \$4.00/adult meal.

Seconded by Mrs. Corbi. Mrs. Gidjunis stated this was the first increase in prices since 2013. Motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve new textbooks and instructional materials for the 2017-18 school year as listed a-b:

- a. Science - Interactive Science (Pearson Education © 2016)
- b. Dimensions Science (Houghton Mifflin Harcourt © 2018)

Seconded by Mr. Papenberg. Mr. Elliot asked whether technology was incorporated into the materials and Mrs. Eck answered. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve the countywide jointure for transportation services for the 2017-18 school year as listed a-c:

- a. public, non-public, vocational schools
- b. special education summer schools
- c. special education winter routes

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve Resolution #2-17 to renew membership in the School Alliance Insurance Fund (SAIF) from 7/1/17 -- 6/30/20 with the following coverages as listed a-d:

- a. Workers' Compensation
- b. District-Wide Package (Property, Boiler, Machinery, General Liability, Auto, Environmental Impairment Liability)

- c. School Leaders Professional Liability
- d. Excess Liability (Auto, General, School Leaders Professional)

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the annual assessment of \$48,668 for the 2017-18 school year for insurance coverage listed above in Resolution #2-17 through SAIF.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the submission and completed implementation of the Corrective Action Plan for the food service program as required by the Division of Food and Nutrition's review of the June 30, 2016 audit.

Seconded by Mr. Elliot. Mrs. Gidjunis explained that the auditors were asked to report certain costs separately in our financial reports. Motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2017 – June 30, 2018 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Resolution #4-17 as stated below:

Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200:

- | | |
|--|---|
| a) ACES | q) Hunterdon County Educational Services Commission |
| b) Bayada Nurses | r) Inverso & Stewart |
| c) Blackboard Connect | s) Parker McCay |
| d) Brett DiNovi & Associates | t) Republic Services |
| e) CASA Payroll Service | u) RFP Solutions |
| f) Cinnaminson Board of Education | v) Ricoh |
| g) Colonial Life | w) Riverton Borough MOA with Law Enforcement |
| h) Comcast | x) SAIF |
| i) Cooper Health System | y) Symetra |
| j) Delta Dental of N.J. | z) TSA Consulting Group |
| k) Dr. Rupert Hartmann | aa) Verderame & Sons |
| l) Educational Services Commission of N.J. | bb) Verizon |
| m) Educational Services Unit | cc) Websites Made EZ |
| n) EMC | dd) YMCA – Prime Time |
| o) Heartland School Solution | |
| p) Hewitt Associates | |

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for May 2017, in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2017.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of May 31, 2017, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mrs. Mack made the following motion:

-to approve the payment of bills for May 30, 2017 in the amount of \$170,795.64, and for June 28, 2017 in the amount of \$553,943.92.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve the transfers, as listed, in the amount of \$53,736.22 for May, 2017, and to authorize transfers through August 31, 2017 to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the appropriation of the 2015-16 Extraordinary Aid from fund balance to help offset increased costs associated with equipment rental due to rooftop unit failure. Account: 11 000 262 490 - \$23,781

Seconded by Mrs. Mack. Mrs. Gidjunis explained that this was additional aid received for special education students whose costs exceed \$55,000. It was received in this year for last year's expenditures and is permitted to be appropriated toward current year expenditures with board approval. Motion carried, all members voting aye.

Mrs. Mack made the following motion:

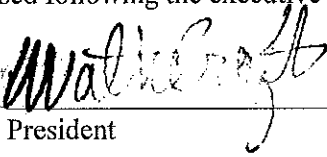
-to approve for first reading the rewritten Science Curriculum (K-5) and further revisions to grades 6-8

Seconded by Mr. Elliot, motion carried, all members voting aye.

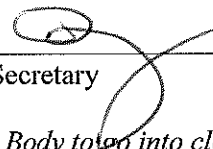
EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring teachers, summer workers, assigning staff, Superintendent evaluation and Merit Goal attainment.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President



 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 8:05 p.m. for the purpose of discussing the hiring of teachers, summer workers, assigning staff, Superintendent evaluation, and Merit Goal attainment.

PUBLIC SESSION:

Upon a motion made by Mr. Warnock, seconded by Mr. Elliot, the Board reconvened to open Public Session at 8:17 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve Christine Lubitsky as a Basic Skills Teacher 3 days/week (as assigned) at the annual salary of \$37,683 (60% of Step 5 + MA) for the 2017-18 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve medical leave of absence for Mr. Robert Sciarrotta from May 25, 2017 until July 26, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve payment of accumulated unused sick days (137 days) to Christine Rago @ \$25/day; total payment: \$3,425.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the employment contract for Donna Gidjunis as School Business Administrator effective July 1, 2017 to July 31, 2017.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the employment contract for Jonathan Yates as School Business Administrator effective August 1, 2017 to June 30, 2018.

Seconded by Mr. Warnock. A roll call was taken with all members voting aye. Motion carried.

Mrs. McGinnis made the following motions:

-to approve the employment contract for Mary Ellen Eck as Superintendent and Principal effective July 1, 2017 to June 30, 2022.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve Merit Goal #2 of 2 (Quantitative) attainment for Mary Ellen Eck. Total payment: \$4,455.00

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Annette Palladino, Vanessa Hackett, Darlene Mood, and Amanda Palladino for summer custodial work at a rate of \$10.50 per hour.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. Papenberg made the following motion:

-to approve the revised Staffing Pattern (attached) for the 2017-18 school year as presented by the Superintendent at salaries on file in the business office.

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: None

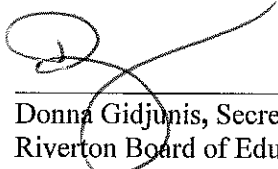
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 8:21 p.m.

Upon a motion made by Mr. Warnock, seconded by Mr. Papenberg, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

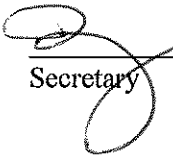


Donna Gidjulis, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary