

**Riverton Public School**

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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION  
A G E N D A  
March 14, 2017**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on February 28, 2017.

M\_\_\_\_\_ S\_\_\_\_\_

4. Correspondence

5. Administration Report

6. Recognition of citizens for discussion of agenda items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Elliot

9. Old Business:

10. New Business:

a. Discussion: 2017-18 Budget

b. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the tentative FY 2017-18 School District Budget for submission to the Executive County Superintendent of Schools for approval:

|                             | <u>Budget</u>      | <u>Local Tax Levy</u> |
|-----------------------------|--------------------|-----------------------|
| <b>General Fund</b>         | <b>\$5,868,040</b> | <b>\$5,232,745</b>    |
| <b>Special Revenue Fund</b> | <b>\$ 106,707</b>  | <b>\$ 0</b>           |
| <b>Total Budget</b>         | <b>\$5,974,747</b> | <b>\$5,232,745</b>    |

**Included in budget line 76080, Construction Services, is \$68265 for costs to replace sections of the school roof. The total cost of this project is \$68,265 which represents expenditures for construction elements.**

M \_\_\_\_\_ S \_\_\_\_\_  
Roll Call Vote.

- 2) I motion for the Board to approve the resolution that included in the proposed budget is an adjustment for increases in costs of health benefits in the amount of \$32,010. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

M \_\_\_\_\_ S \_\_\_\_\_

- 3) I motion for the Board to approve that included in the proposed budget is an adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$119,520 for the purposes of increased tuition costs. The district intends to complete said purposes by June 30, 2018.

M \_\_\_\_\_ S \_\_\_\_\_

- 4) I motion for the Board to approve the following resolution:

**WHEREAS**, on March 3, 2017, the Riverton Board of Education conducted a public bid opening for the award of the Roof Replacement and Miscellaneous Exterior Repairs Project which yielded the following for consideration:

| Contractor                 | Base Bid  | Alternate #1 | Alternate #2 | Total Bid |
|----------------------------|-----------|--------------|--------------|-----------|
| Premiere Roofing           | \$66,500  | \$158,600    | \$4,200      | \$229,300 |
| D.A. Nolt, Inc.            | \$72,576  | \$181,675    | \$13,504     | \$267,755 |
| Northeast Roof Maintenance | \$96,000  | \$240,000    | \$8,700      | \$344,700 |
| Roof Management            | \$139,000 | \$228,000    | \$3,200      | \$370,200 |
| Paneko Construction, Inc.  | \$339,000 | \$0          | \$2,000      | \$341,000 |

**WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Riverton Board of Education award the contract for the Roof Replacement and Miscellaneous Exterior Repairs Project to Premiere Roofing in the total contract lump sum of \$229,300 as follows:

| Base Bid | Alternate #1 | Alternate #2 | Total Bid |
|----------|--------------|--------------|-----------|
| \$66,500 | \$158,600    | \$4,200      | \$229,300 |

M\_\_\_\_\_ S\_\_\_\_\_  
Roll Call Vote

- 5) I motion for the Board to approve the class trips as listed a-b:
  - a. Kindergarten to Sesame Place to participate in various attractions that support gross & fine motor skills;
  - b. Second and fourth grade to AMC Theater, Cherry Hill to observe a documentary following the habitats of the panda, golden monkey, snow leopard and to better understand the vast terrain of China.

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion for the Board to approve the Fire & Security Drill Report for the month of March 2017 as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 7) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

M\_\_\_\_\_ S\_\_\_\_\_

I motion the Board to accept the \$1,200 Johnson & Johnson School Health Leadership Sustainable Change mini-grant to support the implementation of our evidence-based community health initiative.

M\_\_\_\_\_ S\_\_\_\_\_

8) I motion for the Board to approve for second reading and adoption the policies as listed a-p:

- a. #5141.3 - Health Examinations & Immunizations
- b. #6010 - Goals & Objectives
- c. #6114 - Emergency & Disaster Preparedness
- d. #6140 - Curriculum Adoption
- e. #6141 - Curriculum Design & Development
- f. #6142 - Subject Fields
- g. #6142.4 - Physical Education & Health
- h. #6142.10 - Internet Safety & Technology
- i. #6145 - Extracurricular Activities
- j. #6145.1/6145.2 - Intramural & Interscholastic Competition
- k. #6162.5 - Research
- l. #6163.1 - Media Center/Library
- m. #6164.4 - Child Study Team
- n. #6171 - Special Instructional Programs
- o. #6171.4 - Special Education
- p. #6173 - Home Instruction

M\_\_\_\_\_ S\_\_\_\_\_

9) I motion for the Board to approve for second reading and adoption the Exhibit as listed a:

- a. #6171.4E - NJ Dept. of Ed. Parental Rights in Special Education/Procedural Safeguard Statement.

M\_\_\_\_\_ S\_\_\_\_\_

10) I motion for the Board to approve the following job description for the second reading and adoption as listed a:

- a. #16 Head Custodian/Supervisor of Building and Grounds

M\_\_\_\_\_ S\_\_\_\_\_

11) I motion for the Board to approve the establishment of the school district travel maximum for the 2017-18 school year at \$10,000. The maximum amount established for the 2016-17 school year is \$10,000 with the amount spent year to date of \$2,508.

M\_\_\_\_\_ S\_\_\_\_\_

12) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for February 2017.

M\_\_\_\_\_ S\_\_\_\_\_

- 13) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_  
Roll Call.

- 14) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for February 2017 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

- 15) I motion for the Board to approve the payment of bills for March 15, 2017 in the amount of \$251,356.57.

M\_\_\_\_\_ S\_\_\_\_\_

- 16) I motion for the Board to approve transfers as listed in the amount of \$1,449.00 or February 2017.

M\_\_\_\_\_ S\_\_\_\_\_

11. I motion for the Board to approve the resolution to move to Executive Session for the purpose of discussing hiring a head custodian and staff retirement.

**WHEREAS**, *N.J.S.A. 10:4-12* allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in *N.J.S.A. 10:4-12*:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M\_\_\_\_\_ S\_\_\_\_\_

12. I motion for the Board to approve reconvening to Public Session.

M\_\_\_\_\_ S\_\_\_\_\_

13. Action taken as a result of discussion during Executive Session.

14. Discussion Items

15. Information Items - BOE Self-Evaluation & CSA Evaluation available

16. Recognition of Citizens

17. I motion for the Board to approve the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.

MEE:mmf 3-10-17