

RIVERTON BOARD OF EDUCATION
MINUTES OF MARCH 13, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:04 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo (N.A.)	Mr. Croft, President
Mr. Elliot	Mr. Warnock, Vice President
Mrs. Mack (7:06)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis (N.A.)	Mrs. Donna Gidjunis, School Board Secretary
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mr. Papenberg, and seconded by Mr. Elliot to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on February 28, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Budget Presentation Discussion including:
 - Staffing
 - Special Education
 - Instrumental Music Program
- School Activities:
 - SEEK
 - Curriculum Update
- Safety Plan

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mrs. Mack made the following motion:

- to approve the tentative FY 2017-18 School District Budget for submission to the Executive County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$5,868,040	\$5,232,745
Special Revenue Fund	\$ 106,707	\$ 0
 Total Budget	 \$5,974,747	 \$5,232,745

Included in budget line 76080, Construction Services, is \$68265 for costs to replace sections of the school roof. The total cost of this project is \$68,265 which represents expenditures for construction elements.

Seconded by Mr. Sencindiver. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motion:

- to approve the resolution that included in the proposed budget is an adjustment for increases in costs of health benefits in the amount of \$32,010. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the resolution that included in the proposed budget is an adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$119,520 for the purposes of increased tuition costs. The district intends to complete said purposes by June 30, 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made a motion to approve the following resolution:

WHEREAS, on March 3, 2017, the Riverton Board of Education conducted a public bid opening for the award of the Roof Replacement and Miscellaneous Exterior Repairs Project which yielded the following for consideration:

Contractor	Base Bid	Alternate #1	Alternate #2	Total Bid
Premier Enterprises, LLC	\$66,500	\$158,600	\$4,200	\$229,300
D.A. Nolt, Inc.	\$72,576	\$181,675	\$13,504	\$267,755
Northeast Roof Maintenance	\$96,000	\$240,000	\$8,700	\$344,700
Roof Management	\$139,000	\$228,000	\$3,200	\$370,200
Paneko Construction, Inc.	\$339,000	\$0	\$2,000	\$341,000

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Riverton Board of Education awards the contract for the Roof Replacement and Miscellaneous Exterior Repairs Project to Premier Enterprises, LLC in the total contract lump sum of \$229,300 as follows:

Base Bid	Alternate #1	Alternate #2	Total Bid
\$66,500	\$158,600	\$4,200	\$229,300

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motions:

- to approve the class trips as listed a-b:

- a. Kindergarten to Sesame Place to participate in various attractions that support gross & fine motor skills;
- b. Second and fourth grade to AMC Theater, Cherry Hill to observe a documentary following the habitats of the panda, golden monkey, snow leopard and to better understand the vast terrain of China.

Seconded by Mr. Warnock, motion carried, all members voting aye.

- to approve the Fire & Security Drill Report for the month of March 2017 as submitted by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

- to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

- to accept the \$1,200 Johnson & Johnson School Health Leadership Sustainable Change mini-grant to support the implementation of our evidence-based community health initiative.

Seconded by Mr. Elliot. Mr. Elliot asked if this grant would be a recurring source of revenue and Mrs. Eck stated it was a one-time grant. Motion carried, all members voting aye.

Mrs. Mack made the following motions:

-to approve for second reading and adoption the policies as listed a-p:

a.	#5141.3	-	Health Examinations & Immunizations
b.	#6010	-	Goals & Objectives
c.	#6114	-	Emergency & Disaster Preparedness
d.	#6140	-	Curriculum Adoption
e.	#6141	-	Curriculum Design & Development
f.	#6142	-	Subject Fields
g.	#6142.4	-	Physical Education & Health
h.	#6142.10	-	Internet Safety & Technology
i.	#6145	-	Extracurricular Activities
j.	#6145.1/6145.2	-	Intramural & Interscholastic Competition
k.	#6162.5	-	Research
l.	#6163.1	-	Media Center/Library
m.	#6164.4	-	Child Study Team
n.	#6171	-	Special Instructional Programs
o.	#6171.4	-	Special Education
p.	#6173	-	Home Instruction

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve for second reading and adoption the Exhibit as listed a:

a. #6171.4E - NJ Dept. of Ed. Parental Rights in Special Education/Procedural Safeguard Statement.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the following job description for the second reading and adoption as listed a:

a. #16 Head Custodian/Supervisor of Building and Grounds

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the establishment of the school district travel maximum for the 2017-18 school year at \$10,000. The maximum amount established for the 2016-17 school year is \$10,000 with the amount spent year to date of \$2,508.

Seconded by Mr. Warnock. Mr. Elliot asked if spending had ever exceeded the maximum and Mrs. Gidjunis answered no. Motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for February 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of February 28, 2017, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Mack. A roll call was taken with all members voting aye. Motion carried.

-to approve the Board Secretary's and Treasurer's Reports for February 2017 in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the payment of bills for March 15, 2017 in the amount of \$251,356.57.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

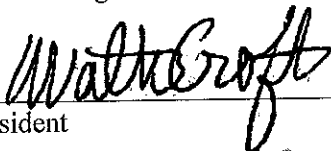
-to approve transfers as listed in the amount of \$1,449.00 for February 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

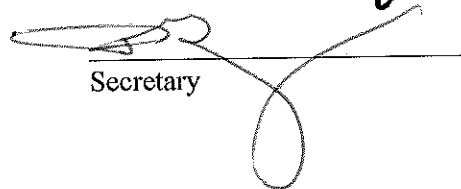
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring a head custodian and staff retirement.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) and _____ nature of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not

detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Mack, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:30 p.m. for the purpose of hiring a head custodian and staff retirement. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mrs. Mack, seconded by Mr. Elliot, the Board reconvened to open Public Session at 7:40 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motions:

- to accept with regrets, the retirement/resignation of Mrs. Donna Gidjunis effective July 31, 2017.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve Mr. Michael Palladino as Head Custodian/Buildings and Grounds Supervisor effective March 20, 2017 at a starting salary of \$57,500.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None

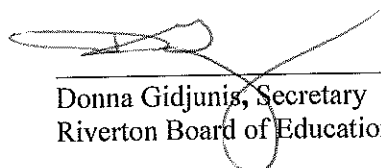
INFORMATION ITEMS: Mrs. Gidjunis informed the Board Members that the BOE Self-Evaluations & CSA Evaluations were available online for completion and she also reminded the members about completing their disclosure forms.

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:46 p.m.

Upon a motion made by Mr. Elliot, seconded by Mrs. Mack, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Donna Gidjunis, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD

Walter Croft

President

[Signature]

Secretary