

RIVERTON BOARD OF EDUCATION
MINUTES OF NOVEMBER 29, 2016
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On September 28, 2016, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Warnock
Mr. DiLeo (N.A.)	Mr. Croft, President
Mr. Elliott (7:13)	Mr. Koste, Vice President
Mrs. Mack (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, School Board Secretary
Mr. Sencindiver (N.A.)	

PUBLIC SESSION:

Motion made by Mrs. Corbi and seconded by Mr. Koste, to accept the Secretary’s Minutes (Public & Executive) for the Violence and Vandalism, HIB Public Hearing and the regular meeting on October 25, 2016.

Motion carried, all members voting aye.

CORRESPONDENCE: Mrs. Eck received a thank you note from the Porch Club for the UNICEF donation.

ADMINISTRATION REPORT:

Mrs. Eck reported on the following items:

- Congratulations to Elected Board Members Robin McGinnis, Mark DiLeo, & Paul Papenberg
- Instrument Music Lessons at Palmyra High School
- New Google Email to Access Board Materials in Google Docs
- Immunization Report – One Finding
- Palmyra High School – Open House for Parents on December 5th & Students on December 6th
- Training on Homeless ESEA Revisions
- December 6th – Parent Workshop on Current Trends in Adolescent Behavior
- Mindfulness Program – Grant from Johnson & Johnson
- Preschool Applications Being Accepted
- Budget Calendar
- Statement of Priorities

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Koste reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mr. Koste made the following motion:

-to approve the following class trip as listed a:

- a. Eighth grade to Palmyra High School to tour the building and review various curricular and extra-curricular programs offered to students.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the workshop/professional day request as listed a-b:

- a. Miss Katherine Pacione to attend a workshop, “NGSS Peer Review Panel “on November 29, 2016 and December 15, 2016 from 9:00 A.M. – 3:00 P.M. at the InfoAge Museum, Wall, NJ at a cost to the Board for mileage;
- b. Mrs. Katie Gonzalez and Dr. Lorna Sullivan to attend a workshop, “McKinney-Vento (Homeless) Training on November 30, 2016 from 9:00 A.M. – 12:30 P.M. at the BCIT Medford Campus at a cost to the Board for mileage.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve the following applications for facilities use as listed a:

- a. Riverton Fire Department to use the Gym for a pancake breakfast with Santa on December 17, 2016, from 8:30 – 11:30 A.M. Responsible person: Mr. Thomas Moorhouse.

Seconded by Mr. Koste, motion carried, all members voting aye.

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2016-17 school year.

Seconded by Mr. Koste, motion carried, all members voting aye.

-to approve the 12th Annual Night of the Arts, Thursday, May 18, 2017, 7:00 – 9:00 P.M.

Seconded by Mr. Koste, motion carried, all members voting aye.

-to approve the following volunteers to assist with Interscholastic Basketball for the 2016-17 school year as listed a-c:

- a. Mr. Robert Martin – Boys Basketball
- b. Mr. Drew Gilmore – Girls Basketball
- c. Mrs. Leah Falicki – Girls Basketball

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Koste made the following motion:

-to approve certified substitutes on the revised list from the sub calling service, on file in the main office, for the 2016-17 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Mrs. Christine Lubitsky as a certified substitute for the 2016-17 school year.

Seconded by Mr. Koste, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve a Community Workshop “Current Trends” presented by Mr. John Kriger on December 6, 2016, 6:30-8:00 PM in the Media Center.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to accept the generous donation from Mrs. McGuckin of two electric guitars and an amplifier.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following policies for first reading as listed a-i:

- a. #1330 Use of School Facilities
- b. #3100 Budget Planning and Preparation
- c. #3510 Operation and Maintenance of Plant
- d. #3515 Smoking Prohibition
- e. 3542.1 Wellness and Nutrition
- f. #4112.2 Certification
- g. #4112.4/4212.4 Employee Health
- h. #4112.6/4212.6 Personnel Records
- i. #9322 Public and Executive Sessions

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Koste made the following motions:

-to approve the Mindfulness Program for grade two provided by Ms. Norma Kisaiti, LPC and funded by Rutgers Center of Alcohol Studies and Johnson & Johnson School Health Leadership Program.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

- to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2016-17 school year.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the preschool tuition rate for regular education students of \$2,925/student (\$75.00 increase) for the 2017-18 school year and the lottery to be held January 3, 2017.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Fire & Security Drill Report for November 2016, as submitted by the Superintendent.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Warnock made the following motions:

-to approve a \$200 award for the Riverton student graduating from Palmyra High School in June 2017 with the highest grade point average.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following 2016-17 tuition contracts as listed a:

- a. Burlington County Alternative High School: 1 student @ \$19,612.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the agreement to participate in the Alliance for Competitive Telecommunication (ACT) with the Educations Services Commission of New Jersey (ESCNJ) and the New Jersey Association of School Business Officials (NJASBO) for local, regional and long distance services beginning July 1, 2017.

Seconded by Mr. Koste, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the 2016-17 Title I Comparability of Services Report submitted by the Superintendent.

Seconded by Mr. Koste, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the budget calendar and budget goals for school year 2017-18.

Seconded by Mr. Koste, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for October 2016.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for October 2016 in balance.

Seconded by Mr. Koste, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of October 31, 2016, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Warnock. A roll call was taken with all members voting aye. Motion carried.

Mr. Koste made the following motion:

-to approve the payment of bills for October 28, 2016, in the amount of \$182,434.05 and for November 29, 2016 in the amount of \$631,209.62.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

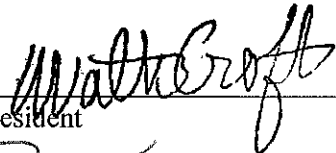
-to approve the transfers, as listed in the amount of \$2,396.00 for October 2016.


Seconded by Mr. Koste, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of a teacher leave request.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:14 p.m. for the purpose of discussing a teacher leave request.

PUBLIC SESSION:

Upon a motion made by Mr. Warnock, seconded by Mr. Koste, the Board reconvened to open Public Session at 7:16 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve medical leave and family leave for Mrs. Kristin Park beginning January 9, 2016.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Koste made the following motion:

-to approve Mrs. Christine Lubitsky as the interim 5th grade teacher during the 2016-17 school year at step 1 per diem.

Seconded by Mr. Warnock, motion carried, all members voting aye.

DISCUSSION ITEMS: Mrs. Gidjunis and Mr. Croft discussed the status on the replacement of the rooftop unit. Mrs. Gidjunis reminded board members that mandatory training must be completed by December 31, 2016.

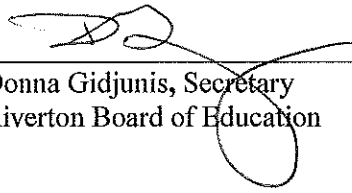
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

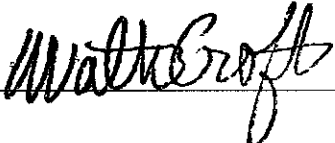
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:22 p.m.

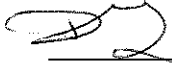
Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Donna Gidjunis, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President


Secretary

**RIVERTON BOARD OF EDUCATION
ANNUAL MEETING FOR ELECTION
NOVEMBER 8, 2016**

The annual meeting for the voters of the Riverton School District was declared open at 6:00 a.m. by the Judge of the Elections in the Gym of the Riverton Public School. The Elections were closed at 8:00 p.m.

The results of the election were:


<u>Candidate</u>	<u>Term</u>	<u>Poll</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
Paul Papenberg	3 yrs.	782	92	3	877
Mark DiLeo	3 yrs.	775	90	5	870
Robin McGinnis	3 yrs.	746	91	4	841
Personal Choice	3 yrs.	10	8	0	18

Respectfully submitted,



Donna Gidjunis, Board Secretary

APPROVED UPON MOTION OF THE BOARD



President



Secretary