

Riverton Public School

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Mary Ellen Eck, Superintendent

RIVERTON BOARD OF EDUCATION A G E N D A OCTOBER 25, 2016

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 6, 2016, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Mr. Robert Inverso, CPA – Report on the Year 2016 Audit

4. Public Hearing:

- School Violence and Vandalism (EVVRS) and Harassment, Intimidation, & Bullying (HIB) update.

Open discussion to Public

Close Public Hearing

5. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on September 27, 2016.

M_____ S_____

6. Correspondence

7. Administration Report – Quality Single Accountability Continuum (QSAC) Statement of Assurance

8. Recognition of citizens for discussion of Agenda items

9. PTO

9. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. Koste
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Mack
- g. Legislation – Mr. Croft
- h. Palmyra Board Representative – Mr. Warnock

10. Old Business

11. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to accept the audit for the 2015-16 school year as prepared and presented by Mr. Robert Inverso, Inverso and Stewart and to approve the submission of the Corrective Action Plan (no recommendations) to the County Office of Education for approval.

M_____ S_____

- 2) I motion for the Board to approve the Violence/Vandalism Report and the HIB Report Period #2 (January-June, 2016) reported at the June 28, 2016 Board meeting and submitted June 30, 2016.

M_____ S_____

- 3) I motion for the Board to approve Mr. Jeffrey Elliot as the Palmyra Board Representative.

M_____ S_____

- 4) I motion for the Board to confirm the following class trip as listed a:

- a. Sixth grade to Edelman Planetarium , Rowan University to observe the current night sky and learn about life as an astronaut.

M_____ S_____

- 5) I motion for the Board to approve the workshop/professional day requests as listed a-c:

- a. Miss Christine Durante, Miss Lindsay Eckhardt, and Miss Kate Pacione to attend a workshop, "GSK Science in the Summer and The Franklin Institute Science Teacher's Workshop on November 17, 2016 at 12:00 P.M. in the Franklin Institute Science Museum, Phila., Pa. at a cost to the Board for mileage;
- b. Miss Lora Hellman to attend a workshop, "ASHA National Convention 2016" on November 17-19, 2016, 8:00 A.M. – 4:00 P.M. at the Pennsylvania Convention Center at a cost to the Board of \$172.50 plus mileage;
- c. Mrs. Amy Penwell to attend a workshop, "Green Challenge Training" on November 30, 2016, 9:00 A.M. – 12:00 P.M. at the Dr. Gerald Woehr Elementary School, New Egypt, NJ at a cost to the Board for mileage.

M_____ S_____

- 6) I motion for the Board to approve the Holiday Concert to be held on December 1, 2016 in the gym.

M_____ S_____

- 7) I motion for the Board to approve the Student Council Dance on December 2, 2016, in the gym.
M_____ S_____
- 8) I motion for the Board to approve the PTO Variety Show on March 3rd and 4th, 2017.
M_____ S_____
- 9) I motion for the Board to approve the Riverton boys/girls basketball schedule for the 2016-17school year. The schedule will be on file in the main office.
M_____ S_____
- 10) I motion for the Board to approve the Red Cross Pillowcase Project for grades 4th and 5th.
M_____ S_____
- 11) I motion for the Board to accept the generous library donation of \$200.00 from Mrs. Amy Penwell.
M_____ S_____
- 12) I motion for the Board to approve the submission of the NJQSAC Statement of Assurances for the 2016-17 school year to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)
M_____ S_____
- 13) I motion for the Board to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2016-17 school year.
M_____ S_____
- 14) I motion for the Board to approve the Annual Facility Checklist as completed by the Business Administrator evaluating the health & safety of the school building.
M_____ S_____
- 15) I motion for the Board to confirm/approve the observance of American Education Week, November 14-18, 2016 with the 16th being a day for visitors.
M_____ S_____
- 16) I motion for the Board to approve the Fire & Security Drill Report for October, 2016, as submitted by the Superintendent.
M_____ S_____

- 17) I motion for the Board to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code as presented by the Superintendent.
M_____ S_____
- 18) I motion for the Board to approve the participation in *First (For Inspiration and Recognition of Science and Technology) Lego League Jr.*
M_____ S_____
- 19) I motion for the Board to approve the Interlocal Service Agreement for the Food Service with Cinnaminson Board of Education to provide lunches for the 2016-17 school year for the 4 days/week at \$3.58/ student meal and \$4.08/adult meal with a commodity credit given of 73¢ per meal.
M_____ S_____
- 20) I motion for the Board to approve the following policies for first reading as listed a-j:
- | | |
|-------------------|--|
| a. #1330 | Use of School Facilities |
| b. #3100 | Budget Planning and Preparation |
| c. #3510 | Operation and Maintenance of Plant |
| d. #3515 | Smoking Prohibition |
| e. 3542.1 | Wellness and Nutrition |
| f. #4112.2 | Certification |
| g. #4112.4/4212.4 | Employee Health |
| h. #4112.6/4212.6 | Personnel Records |
| i. #4240 | Benefits for Hourly, Non-Certified Employees |
| j. #9322 | Public and Executive Sessions |
- M_____ S_____
- 21) I motion for the Board to approve for second reading and adoption the following policies as listed a-r:
- | | |
|-------------------|--|
| a. #1120 | Board of Education Meetings |
| b. #2131 | Chief School Administrator |
| c. #2224 | Nondiscrimination/Affirmative Action |
| d. #2240 | Evaluation, Planning and Research |
| b. #3570 | District Records & Reports |
| c. #4111 | Recruitment, Hiring & Selection |
| d. 4111.1/4211.1 | Nondiscrimination/Affirmative Action |
| e. #4112.8/4212.8 | Nepotism |
| f. #4113/4213 | Assignment & Transfer |
| g. #4131/4131.1 | Staff Development, In-Service Education, Visitation, Conferences |
| h. #5141.22 | Medical Marijuana |
| i. #5145.4 | Equal Educational Opportunity |
| j. #6121 | Nondiscrimination/Affirmative Action |
| k. #6142.2 | English as a Second Language; Bilingual Programs |
| l. #6142.12 | Career & Technical Education |
| m. #6146.2 | Promotion & Retention |
| n. #6147 | Standards of Proficiency |
| o. #6164.2 | Guidance Services |
| p. #6171.1 | Remedial Instruction |
| q. #6171.2 | Gifted & Talented |
| r. #6172 | Alternative Education Programs |

M_____ S_____

- 22) I motion for the Board to approve for second reading and adoption the following regulations as listed a-b:

- a. #5141.21R Administering Medication
- b. #5141R Use of Automated External Defibrillator(s)

M_____ S_____

- 23) I motion for the Board to approve the following 2016-17 tuition contracts as listed a-b:

- a. Palmyra High School: 43 regular education students @ \$13,582 each and 7 special education students @ \$16,405;
- b. Burlington County Special Services School District: 5 students @ \$41,140 each.

M_____ S_____

- 24) I motion for the Board to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2016-17 school year as listed a-d

- a. Technology \$ 234
- b. Nursing \$1,440
- c. 192/193 \$5,482
- d. Textbooks \$ 519

M_____ S_____

- 25) I motion for the Board to approve Mrs. Stacianne Harris and Ms. Catherine Lamplugh as certified substitutes for the 2016-17 school year.

M_____ S_____

- 26) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

M_____ S_____

- 27) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2016.

M_____ S_____

- 28) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for September 2016 in balance.

M_____ S_____

- 29) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____

Roll Call.

30) I motion for the Board to approve the payment of bills for September 30, 2016 in the amount of \$ 234,236.93 and for October 26, 2016 in the amount of \$246,631.29.

M_____ S_____

31) I motion for the Board to approve the transfers, as listed, in the amount of \$2,820 for September 2016.

M_____ S_____

12. I motion for the Board to approve the resolution to move to Executive Session for the purpose of higher education movement, medical leave, and negotiations.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____Any matter in which the release of information would impair a right to receive funds from the federal government;

____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____Any investigations of violations or possible violations of the law;

____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party.

____Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M_____ S_____

13. I motion for the Board to approve reconvening to Public Session.

M_____ S_____

14. Action taken as a result of discussion during Executive Session

15. Discussion Items
16. Information Items
17. Recognition of Citizens
18. I motion for the Board to approve the meeting to be adjourned.

M_____ S_____

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.

MEE:mmf 10/17/16