

RIVERTON BOARD OF EDUCATION
MINUTES OF OCTOBER 25, 2016
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:04 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 6, 2016, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Warnock
Mr. DiLeo	Mr. Croft, President
Mr. Elliot (7:06)	Mr. Koste, Vice President (A)
Mrs. Mack	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis (A)	Mrs. Donna Gidjunis, School Board Secretary
Mr. Sencindiver	

AUDIT PRESENTATION:

Mr. Robert Inverso reported on the 2015-16 year end audit. He stated the school is in excellent financial condition and the reserve account balances are good. There were no recommendations. Mr. Sencindiver asked if the Unreserved Fund Balance is the only one with a cap and Mr. Inverso explained that both the Capital and Maintenance Reserves were capped based on the long range facility plan and the building's replacement value .

PUBLIC HEARING:

Mrs. Eck reported on Period #2 for School Violence and Vandalism (EVVRS) and Harassment, Intimidation and Bullying (HIB) at 7:09 p.m. She stated that there were 3 HIB cases filed, one of which was confirmed, and one act of violence, which was the confirmed HIB case.

Mrs. Eck then described activities for the Week of Respect and Violence Awareness Week and Red Ribbon Week to include:

- Dress up days with messages
- Classroom activities by school social worker
- Kevin Wazner assemblies for grades 1-4 and 5-8
- Elect to be drug free
- Parent presentation by John Kriger on technology dependence

There was no public comment, so the Public Hearing on School Violence & Vandalism and Harassment, Intimidation, & Bullying was closed at 7:11 p.m.

PUBLIC SESSION:

Motion made by Mr. DiLeo, and seconded by Mr. Elliot to accept the Secretary's Minutes (Public & Executive) for the regular meeting on September 27, 2016.

Motion carried, all members voting aye.

CORRESPONDENCE: A note was received from Palmyra inviting Mr. Croft and Mrs. Eck to meet with Beverly's and Palmyra's board presidents and superintendents to share ideas.

ADMINISTRATION REPORT:

Mrs. Eck discussed the following items:

- Red Cross Pillow Case Project – Preparing for Disasters
- Beginning Operation Yellow Ribbon – Linked to Veteran's Day
- Quality Single Accountability Continuum (QSAC) Met 100% of Items in 4 Areas -
Instruction & Program, Personnel, Operations and Governance. Received 90% in Fiscal because of confirming orders which is a problem for all districts.
- Dates on Agenda – Holiday Concert will have Dress Rehearsal in Morning for Parents.
– American Education Week Visitors on November 16, 2016
- Lego League – Cooperation with Lockheed Martin
- Addendum for Long Range Facility Plan

RECOGNITION OF CITIZENS: Mr. Fullerton asked about PARCC results and whether the results were affected by students who opted out. Mrs. Eck answered yes.

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. DiLeo reported that he met with Mr. Rogers, Mrs. Simon, Mr. Koste, and Paul May (May's Tree Service). He also discussed making a decision concerning the rain gardens in the front of the school but keeping the rain garden on Howard Street. Mr. Sencindiver discussed the failure of the rooftop HVAC units and the options for replacement.
- d. **Finance** – No report.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Scott Warnock received the answer from Palmyra concerning Mr. Polaneczky's truancy question last month. Mr. Warnock stated that Palmyra adapted an initiative regarding attendance.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mrs. Mack made the following motions:

- to accept the audit for the 2015-16 school year as prepared and presented by Mr. Robert Inverso, Inverso and Stewart and to approve the submission of the Corrective Action Plan (no recommendations) to the County Office of Education for approval.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

- to approve the Violence/Vandalism Report and the HIB Report Period #2 (January-June, 2016) reported at the June 28, 2016 Board meeting and submitted June 30, 2016.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Warnock made the following motion:

- to approve Mr. Jeffrey Elliot as the Palmyra Board Representative.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to confirm the following class trip as listed a:
 - a. Sixth grade to Edelman Planetarium, Rowan University to observe the current night sky and learn about life as an astronaut.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the workshop/professional day requests as listed a-c:
 - a. Miss Christine Durante, Miss Lindsay Eckhardt, and Miss Kate Pacione to attend a workshop, "GSK Science in the Summer and The Franklin Institute Science Teacher's Workshop on November 17, 2016 at 12:00 P.M. in the Franklin Institute Science Museum, Phila., Pa. at a cost to the Board for mileage;
 - b. Miss Lora Hellman to attend a workshop, "ASHA National Convention 2016" on November 17-19, 2016, 8:00 A.M. – 4:00 P.M. at the Pennsylvania Convention Center at a cost to the Board of \$172.50 plus mileage;
 - c. Mrs. Amy Penwell to attend a workshop, "Green Challenge Training" on November 30, 2016, 9:00 A.M. – 12:00 P.M. at the Dr. Gerald Woehr Elementary School, New Egypt, NJ at a cost to the Board for mileage.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve the Holiday Concert to be held on December 1, 2016 in the gym.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Warnock made the following motion:

- to approve the Student Council Dance on December 2, 2016, in the gym.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the PTO Variety Show on March 3rd and March 4th, 2017.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve the Riverton boys/girls basketball schedule for the 2016-17 school year. The schedule will be on file in the main office.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the Red Cross Pillowcase Project for grades 4 and 5.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to accept the generous library donation of \$200.00 from Mrs. Amy Penwell.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

- to approve the submission of the NJQSAC Statement of Assurances for the 2016-17 school year to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2016-17 school year.

Seconded by Mrs. Mack. Mr. Croft questioned the amount on the M-1 for replacement value and was concerned that this was the insurance value. Mrs. Gidjunis explained this was the result of the square footage x \$143, the state amount. Motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve the Annual Facility Checklist as completed by the Business Administrator evaluating the health & safety of the school building.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to confirm/approve the observance of American Education Week, November 14-18, 2016 with the 16th being a day for visitors.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve the Fire & Security Drill Report for October, 2016, as submitted by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code as presented by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve the participation in *First (For Inspiration and Recognition of Science and Technology) Lego League Jr.*

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

- to approve the Interlocal Service Agreement for Food Service with Cinnaminson Board of Education to provide lunches for the 2016-17 school year for 4 days/week at \$3.58/ student meal and \$4.08/adult meal with a commodity credit given of 73¢ per meal.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the following policies for first reading as listed a-j:

- | | | |
|----|----------------|--|
| a. | #1330 | Use of School Facilities |
| b. | #3100 | Budget Planning and Preparation |
| c. | #3510 | Operation and Maintenance of Plant |
| d. | #3515 | Smoking Prohibition |
| e. | 3542.1 | Wellness and Nutrition |
| f. | #4112.2 | Certification |
| g. | #4112.4/4212.4 | Employee Health |
| h. | #4112.6/4212.6 | Personnel Records |
| i. | #4240 | Benefits for Hourly, Non-Certified Employees |
| j. | #9322 | Public and Executive Sessions |

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

- to approve for second reading and adoption the following policies as listed a-u:

- a. #1120 Board of Education Meetings
- b. #2131 Chief School Administrator
- c. #2224 Nondiscrimination/Affirmative Action
- d. #2240 Evaluation, Planning and Research
- e. #3570 District Records & Reports
- f. #4111 Recruitment, Hiring & Selection
- g. 4111.1/4211.1 Nondiscrimination/Affirmative Action
- h. #4112.8/4212.8 Nepotism
- i. #4113/4213 Assignment & Transfer
- j. #4131/4131.1 Staff Development, In-Service Education, Visitation, Conferences
- k. #5141.22 Medical Marijuana
- l. #5145.4 Equal Educational Opportunity
- m. #6121 Nondiscrimination/Affirmative Action
- n. #6142.2 English as a Second Language; Bilingual Programs
- o. #6142.12 Career & Technical Education
- p. #6146.2 Promotion & Retention
- q. #6147 Standards of Proficiency
- r. #6164.2 Guidance Services
- s. #6171.1 Remedial Instruction
- t. #6171.2 Gifted & Talented
- u. #6172 Alternative Education Programs

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve for second reading and adoption the following regulations as listed a-b:

- a. #5141.21R Administering Medication
- b. #5141R Use of Automated External Defibrillator(s)

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following 2016-17 tuition contracts as listed a-b:

- a. Palmyra High School: 43 regular education students @ \$13,582 each and 7 special education students @\$16,405;
- b. Burlington County Special Services School District: 5 students @ \$41,140 each.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2016-17 school year as listed a-d:

- a. Technology \$ 234
- b. Nursing \$1,440
- c. 192/193 \$5,482

d. Textbooks § 519

Seconded by Mrs. Corbi. Mr. Elliot asked for an explanation on this. Mrs. Gidjunis explained it's for supplemental services and initial and annual examinations for special education students. Motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve Mrs. Stacianne Harris and Ms. Catherine Lamplugh as certified substitutes for the 2016-17 school year.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

-to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2016.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for September 2016 in balance.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 3, we certify that as of September 30, 2016, after review of the secretary's monthly financial reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Mack. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motions:

- to approve the payment of bills for September 30, 2016 in the amount of \$234,236.93 and for October 26, 2016 in the amount of \$246,631.29.

Seconded by Mr. Elliot, motion carried, all members voting aye.

- to approve the transfers, as listed, in the amount of \$2,820.00 for September 2016.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the attached revised list of capital projects for the Long Range Facility Plan that will be entered into the state's new system once available.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

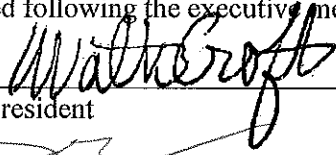
-to confirm completion of HIB Investigation Case #1.

Seconded by Mr. Elliot, motion carried, all members voting aye.


EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of higher education movement, medical leave, and negotiations.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President



 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

 X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the

setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mr. Warnock, the Board adjourned to Executive Session at 7:49 p.m. for the purpose of discussing higher education movement, medical leave, negotiations and a HIB case.

PUBLIC SESSION:

Upon a motion made by Mr. Warnock, seconded by Mr. Elliot, the Board reconvened to open Public Session at 7:57 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve medical leave of absence for Mrs. Leslie Scaramazza beginning October 17, 2016.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the salary increase (\$1,700) for higher education movement to MA+15 for Dawn Locantore effective September 1, 2016.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the 2016-2019 negotiated agreement between the Riverton Board of Education and the Riverton Education Association.

Seconded by Mr. Elliot, motion carried, all members voting aye.

DISCUSSION ITEMS: None

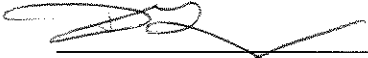
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

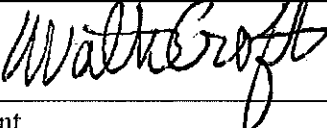
ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:59 p.m.

Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.


 Donna Gidjunis, Secretary
 Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD


 President


 Secretary