

Riverton Public School

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**RIVERTON BOARD OF EDUCATION
A G E N D A
SEPTEMBER 27, 2016**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 6, 2016, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on August 16, 2016.

M_____ S_____

4. Correspondence

5. Administration Report – PARCC Assessment Results Grades 3-8, ASK Test (Science) Results Spring 2016, Grades 4 & 8 and PHS School Board Representative

6. Recognition of citizens for discussion of Agenda items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. Koste
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Mack
- g. Legislation – Mr. Croft
- h. Palmyra Board Representative – Mr. Scott Warnock

9. Old Business

10. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the Riverton School Public Hearing on School Violence & Vandalism on October 25, 2016, @ 7:00 P.M. for the purpose of sharing information and approve activities for Violence/Vandalism Awareness Week (scheduled for October 17-21, 2016) as well as details of our HIB policy/programs and Red Ribbon Week.

M_____ S_____

- 2) I motion for the Board to approve the observance of the Week of Respect scheduled for October 3-6, 2016.

M_____ S_____

- 3) I motion for the Board to approve the school activity Spirit Week for grades 6-8 on October 3-7, 2016.

M_____ S_____

- 4) I motion for the Board to approve the bus evacuation drill on September 28, 2016, for the 2016-17 school year.

M_____ S_____

- 5) I motion for the Board to approve moving the November 22, 2016 Board of Education meeting to November 29, 2016.

M_____ S_____

- 6) I motion for the Board to approve the following applications for facilities use as listed a:

- a. Men's Basketball to use the Gym on Thursdays, October 6, 2016 through April 27, 2017, 7:00-9:30 P.M. Responsible person: Robert Hoag.

M_____ S_____

- 7) I motion for the Board to confirm/approve the workshop/professional day requests as listed a-g:

- a. Mrs. Donna Gidjunis to attend monthly School Business Administrator Roundtable meetings (dates on file in main office) at a cost to the Board of \$125.00 plus mileage;
- b. Mrs. Mary Ellen Eck or her designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- c. Mrs. Lisa Rosenberg, Mrs. Leslie Scaramazza, and Dr. Lorna Sullivan to attend professional/County meetings –Learning Disabilities Teacher Consultant, Special Education Inclusion, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a accost to the Board for mileage;
- d. Dr. Lorna Sullivan to attend a workshop, “What We Overlook Regarding Dyslexia” on September 30, 2016, from 8:30 A.M. until 3:00 P.M.at the College of New Jersey at a cost to the Board of \$100.00 plus mileage;
- e. Dr. Lorna Sullivan to attend a workshop, “Collecting good Evidence and Giving Feedback that Causes Teacher Reflection” on October 18, 2016, from 9:00 A.M. until 3:00 P.M. at the Burlington Co. Special Services School District at a cost to the Board for mileage;
- f. Miss Lindsay Eckhardt and Mrs. Susan Blackwell to attend West Jersey Reading Council Fall Conference on October 19, 2016, at 3:30 P.M. at the Pennsauken High School at a cost to the Board of \$100.00 plus mileage;

- g. Mrs. Amy Penwell to attend a workshop “Create, Imagine, Discover, NJ ASL” on November 17 & 18, 2016 from 8:00 A.M. until 4:00 P.M. at Ocean Place Resort, Long Branch, N.J. at a cost to the Board of \$150.00 plus mileage.

M_____ S_____

- 8) I motion for the Board to approve the following class trips as listed a-f:
 - a. Preschool to Springdale Farm to observe animals in barnyard, pumpkin picking, and hayride;
 - b. Fourth grade to the NJ State House to tour and observe Senate and General Assembly Chambers and visit the Old Barracks to learn more about Revolutionary War history;
 - c. First Grade to Indian Acres Farm to observe a group presentation about various types of pumpkins, sequence of the growing cycle, community helper connections, and harvest time;
 - d. Third Grade to Academy of Natural Sciences to observe a hands on science lesson taught by Academy staff;
 - e. Third grade to Palmyra Cove Nature Park to identify animals, marine life, plants and to participate in activities organized by the Nature Cove;
 - f. Fourth Grade to Pinelands Institute for Natural & Environmental Studies to observe cultivated cranberry plants, cranberry bogs and the process of farming cranberries.

M_____ S_____

- 9) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2016-17 school year.

M_____ S_____

- 10) I motion for the Board to approve Mrs. Kathleen Yansick as a certified nurse substitute for the 2016-17 school year.

M_____ S_____

- 11) I motion for the Board to approve the following policy for first reading as listed a-r:

- | | |
|-------------------|--|
| a. #1120 | Board of Education Meetings |
| b. #2131 | Chief School Administrator |
| c. #2224 | Nondiscrimination/Affirmative Action |
| d. #2240 | Evaluation, Planning and Research |
| b. #3570 | District Records & Reports |
| c. #4111 | Recruitment, Hiring & Selection |
| d. 4111.1/4211.1 | Nondiscrimination/Affirmative Action |
| e. #4112.8/4212.8 | Nepotism |
| f. #4113/4213 | Assignment & Transfer |
| g. #4131/4131.1 | Staff Development, In-Service Education, Visitation, Conferences |
| h. #5141.22 | Medical Marijuana |
| i. #5145.4 | Equal Educational Opportunity |
| j. #6121 | Nondiscrimination/Affirmative Action |
| k. #6142.2 | English as a Second Language; Bilingual Programs |
| l. #6142.12 | Career & Technical Education |
| m. #6146.2 | Promotion & Retention |

- n. #6147 Standards of Proficiency
- o. #6164.2 Guidance Services
- p. #6171.1 Remedial Instruction
- q. #6171.2 Gifted & Talented
- r. #6172 Alternative Education Programs

M_____ S_____

12) I motion for the Board to approve the following regulations for first reading as listed a-b:

- a. #5141.21R Administering Medication
- b. #5141R Use of Automated External Defibrillator(s)

M_____ S_____

13) I motion for the Board to approve the adoption of curriculum aligned to The Next Generation Science Standards for the 2016-17 school year as listed a:

- a. Science Curriculum (Grades 6-8)

M_____ S_____

14) I motion for the Board to approve the Annual Review and Revisions of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

M_____ S_____

15) I motion for the Board to approve membership to the Burlington County Curriculum Consortium at a cost to the Board of \$75.00 for annual fee.

M_____ S_____

16) I motion for the Board to accept the donation of a four drawer file cabinet from Mrs. Elizabeth Killion-Toro.

M_____ S_____

17) I motion for the Board to accept the donation of a Fitness Quest magnetic stationary bike from Ms. Erin Finazzo to be used during gym class.

M_____ S_____

18) I motion for the Board to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

M_____ S_____

19) I motion for the Board to approve the following individuals as substitute custodians, as assigned by the Business Administrator, for the 2016-17 school year as listed a-d:

- a. Mr. Michael Palladino
- b. Mrs. Annette Palladino
- c. Ms. Vanessa Hackett
- d. Mrs. Darlene Mood

M_____ S_____

- 20) I motion for the Board to approve the updated and dynamic School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures for adoption.
- M_____ S_____
- 21) I motion for the Board to accept the Spring 2016 New Jersey Assessment of Skills and Knowledge (NJ ASK) for Science in Grades 4 and 8 and PARCC Test results in Language Arts and Math for Grades 3-8 test and the analysis of student achievement and curriculum development as submitted by the Superintendent.
- M_____ S_____
- 22) I motion for the Board to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2016-17 school year.
- M_____ S_____
- 23) I motion for the Board to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2016-17 school year.
- M_____ S_____ 1
- 24) I motion for the Board to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2016-17 school year.
- M_____ S_____
- 25) I motion for the Board to approve the Professional Development activities as approved by the Superintendent.
- M_____ S_____
- 26) I motion for the Board to adopt the Mission Statement (*Revised*) for the 2016 calendar year.
- M_____ S_____
- 27) I motion for the Board to approve the updated Curriculum and Textbook Plan for the 2016-17 school year.
- M_____ S_____
- 28) I motion for the Board to approve the Fire & Security Drill Report for the month of September 2016 as submitted by the Superintendent.
- M_____ S_____
- 29) I motion for the Board to approve the Provisional Certificate Plan for Miss Shannon Cahill which includes Mary Ellen Eck as the supervisor.
- M_____ S_____

- 30) I motion for the Board to approve the mentoring plan for Miss Shannon Cahill, first grade teacher, naming Dawn Locantore as the mentor teacher.

M_____ S_____

- 31) I motion for the Board to approve all mandated training as listed a-p:

- a. Alcohol, Tobacco, & Other Drug Prevention and Intervention
- b. Bloodborne Pathogen
- c. Bullying Recognition and Response
- d. Child Abuse
- e. Compliance with Children's Internet Protection (CIPA)
- f. Concussion Awareness
- g. Diversity Awareness in Staff
- h. Dyslexia
- i. Electronic Violence & Vandalism Reporting (EVVRS)
- j. Law Enforcement Operations & Crisis Response Procedures
- k. Recognition of Substance Abuse
- l. Right to Know
- m. School Security/School Safety Team
- n. School Violence: Identifying and Addressing
- o. Student Drug and Alcohol Abuse
- p. Youth Suicide Awareness & Prevention

M_____ S_____

- 32) I motion for the Board to approve the following individuals to be on the Safety Committee as listed a-f:

- a. Dr. Lorna Sullivan, District Anti-Bullying Specialist
- b. Mary Ellen Eck
- c. Nancy Grimes, Parent
- d. Lisa Rosenberg, Social Worker
- e. Karen Park, Teacher
- f. Jacky Sutter, School Nurse

M_____ S_____

- 33) I motion for the Board to approve the following individuals to be on the Special Education Parent Advisory Committee as listed a-e:

- a. Mrs. Lisa Rosenberg
- b. Dr. Lorna Sullivan
- c. Mrs. Karen Park
- d. Mrs. Jen Waldhouser
- e. Mrs. Staci Harris

M_____ S_____

- 34) I motion for the Board to approve the following individuals to be on the Superintendent's Advisory Committee (SAC) as listed a-h:

- a. Mary Ellen Eck, Superintendent
- b. Erika Johnson, PTO President and/or designee
- c. Donna Gidjunis, SBA
- d. Lorna Sullivan, School Psychologist
- e. Nancy Knoll, Teacher
- f. Chief John Shaw or representative

- g. Jacky Sutter, School Nurse
- h. Andrea Zimmermann, Parent

M_____ S_____

35) I motion for the Board to approve the Intervention & Referral Services (I&RS) Committee for the 2016-17 school year as listed a-h:

- a. Mrs. Mary Ellen Eck
- b. Dr. Lorna Sullivan
- c. Miss Lora Hellman (as needed)
- d. Mrs. Karen Park
- e. Mrs. Leslie Scaramazza
- f. Mrs. Jaclyn Sutter
- g. Mrs. Alyson Flanagan/Mrs. Christine Rago/Mrs. Parker (BSI Teachers as assigned)
- h. Classroom Teacher/Referring Teacher

M_____ S_____

36) I motion for the Board to approve the Adopt-A-Cop Program for grades K-4 as organized by Riverton Police Department in consultation with the Superintendent.

M_____ S_____

37) I motion for the Board to accept SAIF 2015/16 Tier #1 Safety Incentive Program Award in the amount of \$2,500 to be credited toward the 2016-17 fund year workers' compensation and/or package assessments.

M_____ S_____

38) I motion for the Board to approve the following 2016-17 tuition contracts as listed a-b:

- a. YALE School: 1 student @ \$60,052, 1 student @ \$53,550, 3 students @ \$48,195 each and 1 student @ \$91,550;
- b. Burlington County Institute of Technology: 17 regular & special education students @ \$3,248 each.

M_____ S_____

39) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2016.

M_____ S_____

40) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for August 2016 in balance.

M_____ S_____

41) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____

Roll Call Vote.

42) I motion for the Board to approve the payment of bills for August 30, 2016 in the amount of \$297,508.73 and for September 28, 2016 in the amount of \$535,260.62.

M _____ S _____

43) I motion for the Board to approve the transfers, as listed in the amount of \$34,041.00 for August 2016.

M _____ S _____

11. I motion for the Board to approve the resolution to move to Executive Session for the purpose of assigning extracurricular duty, Title 1 After-School Tutoring assignments, leave request and Superintendent’s Merit Goals.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

12. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

13. Action taken as a result of discussion during Executive Session

14. Discussion Items

15. Information Items

16. Recognition of Citizens

17. I motion for the Board to approve the meeting to be adjourned.

M_____ S_____

MEE:mmf

9-23-16

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.